

Attendance Instructions

If your student is going to be out of school for the day or will be tardy to school, please call or email (before the start of the school day) to the attendance line at 603-324-5997 prompt #1, or hbms.attendance@sau41.org. Leave the student's first and last name (please spell the last name) and the reason for their absence or tardy.

If your student is going to be dismissed from school, please send your student into school with a note signed by a parent/guardian stating the students first and last name, the time and reason for their dismissal, and the first and last name and phone number of the person dismissing the student. When the student arrives to school in the morning, please have them drop their dismissal note off to the main office.