

Brookline School Board.

Wednesday, June 17, 2020

Hollis Brookline Middle School Library

ZOOM: Join Zoom Meeting

<https://us04web.zoom.us/j/74868123885?pwd=aXFHK2ZMVDI4dkgxdDVFaktDbWxJdz09>

Meeting ID: 748 6812 3885 Password: 1M2t6C

6:00 PM

All times are estimates and subject to change without notice

- 6:00 Call to Order
- 6:05 Agenda Adjustments
Nominations/Resignations/Correspondence
- 6:10 Principal Reports
- 6:15 Public Input
- 6:20 Discussion
 - Brookline Budget Committee
 - SAU41 School Year Transition Planning
 - ESY Update
 - Brookline After School Summer Program
 - SAU Rent
- 6:30 **Public Hearing—BSD Maintenance Trust**
- 6:40 Deliberations
 - To see what action the Board will take regarding the administration's recommendation for the BSD Maintenance Trust
- 6:45 Approval of Meeting Minutes (May 13, 2020)
- 6:50 Non-Public under RSA 91-A:3 II (a) compensation and/or (c) reputation
- 7:00 Motion to Adjourn

Brookline School Administrator's Report

June 17, 2020

Calendar, Events, Programs

May 1st - RMMS Virtual Talent Show
 May 5th - Teacher Appreciation Day
 May 22nd - Brookline Memorial Day Program
 June 3rd - SAU 41 Virtual Field Day
 June 3rd - CSDA Virtual Talent Show & Concert
 June 5th - RMMS Parade
 June 5th - Last Day of new instruction
 June 5th - RMMS Student Pick-up/Drop-off begins
 June 8th - CSDA Student Pick-up / Drop-off begins
 June 10th - CSDA Parade and Graduation
 June 11th - Mrs. Commisso Parade
 June 12th - Last Day of School
 June 12th - Mr. Dobe Parade
 June 15th - Last Teacher Day
 June 19th - Report Cards

BSD 2019-2020 Enrollment Summary

Pre - 3/4	Pre-4	K	1	2	3	4	5	6
12	11	73 52 full 21 half	73 19, 19, 18 17	85 22,22,21, 20	82 22,21,20, 19	74 18, 18, 19, 19	90 22, 23, 23, 23	80 19, 20, 20, 21

RMMS: 336

CSDA: 244

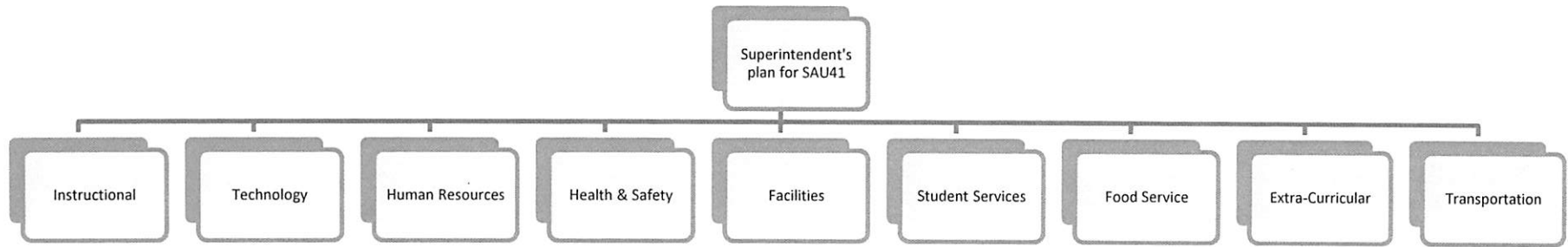
BSD 2020-2021 Projected Enrollment Summary

Pre - 3/4	Pre-4	K	1	2	3	4	5	6
6	12	70	75	73	85	82	75	90

RMMS: 321

CSDA: 247

SAU41 2020-2021 Transition Framework



This document represents the framework of how SAU41 will develop transition plans for the 2020-2021 school year. This structure follows the methodology of Incident Command, which allows team members to focus great attention on a narrow scope of the work. Sub-committee leaders report back to the superintendent, who will identify areas of intentional or unintentional overlap, allowing the superintendent to make decisions with the best interest of the SAU41 community in mind.

Each sub-committee will be tasked with reviewing key considerations that have been given to them based on the guiding references listed. They will also identify additional considerations that might be pertinent only to SAU41. The goal of the sub-committees is to convert these considerations into guidelines or procedures for the individual buildings to follow. Each of the individual buildings will have working groups whose goal will be to take the guidelines and procedures and put them into place in their buildings. The purpose of this work is to ensure the health and safety of all school community members as we begin to plan for the 2020-2021 school year.

Subcommittee Descriptors:

Instructional: School day, materials, paperless, gaps, training around material use

Yolanda Flamino, Asst Principal HBMS
Gina Bergskaug, Asst Superintendent SAU41
Patricia Bouley, incoming Principal CSDA
Greg Snoke, 6th Grade Teacher CSDA
Jennifer Given, Social Studies Teacher HBHS
Michelle O'Brien, 3rd Grade Teacher HPS
Shannon Dwyer, 2nd Grade Teacher RMMS
Ellen Lenczak, School Nurse HPS
Carol Swanson, 7th Grade Math Teacher HBMS

Technology: Distribution, PD, training, required use parameters, resources

Candi Fowler, Principal HUES
Carol Tyler, Database Manager SAU41
Rich Raymond, Network Director SAU41
Amanda Zeller, Asst Principal HBHS
Penny Currier, Tech Integrator HPS
Maureen Lorden, School Nurse CSDA
Mark Meskell, Tech Specialist HBMS

Mary Albina, Tech Specialist Brookline

Human Resources: Return to work, volunteers, CBA

Paula Izbicki, Principal HPS

Carrie Marsh, Human Resources SAU41

Jennifer Campbell, Student Services Administrator HBMS

Nicole Tomaselli, Curriculum Administrator Hollis

Jill Robinson, 1st Grade Teacher RMMS

Lisa Stone, 5th Grade Teacher HUES

Sheila Mandragouras, School Nurse HBMS

Christine Haight, Reading Teacher HBHS

Lynda Durkee, Senior Secretary CSDA

Health & Safety: temps, protocols, drills

Dan Molinari, Principal RMMS

Bob Thompson, Asst Superintendent SAU41

Bob Ouellette, Asst Principal HBHS

Ellen Lenczak, School Nurse HPS

Kelly Seeley, Business Administrator SAU41

Kelly Ducharme, School Nurse HBHS

Tim Putnam, 6th Grade Teacher CSDA

Erin White, Health Teacher HBMS

Karin Pillion, Math Specialist CSDA

Amanda Inman, 5th Grade Teacher HUES

Facilities: PPE, RN & office space, bubblers, restrooms, hallway traffic

Rick Barnes, Principal HBHS

Kelly Seeley, Business Administrator SAU41

Ed Hinckley, Building Maintenance Supervisor HUES

Ann Robinson, Senior Secretary HPS

Lynn DiZazzo, 7th Grade English Teacher HBMS

Cathy Farwell, School Nurse RMMS

Chuck Stohl, Building Maintenance Supervisor HPS

Dawna Bosquet, Building Maintenance Supervisor CSDA

Student Services: SEL, monitoring for comp ed requests, complex medical cases, backlogging of referrals

Lauren DiGennaro, Asst Principal HBHS

Bob Thompson, Asst Superintendent SAU41

Amy Rowe, Asst Director Student Services SAU41

Anne Elser, Student Services Administrator Hollis

Amanda Morin, Student Services Administrator Brookline

Jessica Visinski-Bumpus, School Counselor CSDA

Heidi Moore, Case Manager HUES

Amber Fox-McNeil, School Nurse HBHS

Sandy Van Sciver, Reading Teacher, HPS

Claire Actis, Paraprofessional HBMS

Food Service: bag lunch, new lunch schedule if serve in cafeteria, cash-free?

Tim Girzone, Principal HBMS

Amy Cassidy, Food Service Director SAU41

Lin Illingworth, English Teacher HBHS

Caryn Miller, 6th Grade Teacher HUES

Stacie Sanborn, School Nurse HUES

Sam Boudreau, Tech Integrator HUES

Inger Walega, Food Service RMMS

Extra-Curricular: clubs, activities, sports, elementary clubs and Before/After School

Brian Bumpus, 7-12 Athletic Coordinator COOP
Tim Girzone, Principal HBMS
Allie Buschmann, 8th Grade PE Teacher & Athletic Director HBMS
Matt Barbosa, Music Teacher HBMS

Meeting #1 Agenda:

Review considerations
Develop additional considerations for list
Report back to central group

Bob Pooler, 6th Grade Teacher HUES
Lynne Ouellette, Art Teacher HBMS

Transportation: STA

Meeting #2 Agenda:

Convert considerations into guidance

Guiding References:

-American Academy of Pediatrics (AAP)

<https://www.aappublications.org/news/2020/05/05/covid19schoolopening050520>

-American Federation of Teachers (AFT)

https://www.aft.org/sites/default/files/covid19_reopen-america-schools.pdf

-Center for Disease Control (CDC): <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/index.html>

-Environmental Protection Agency (EPA)

https://www.epa.gov/sites/production/files/2020-04/documents/316485-c_reopeningamerica_guidance_4.19_6pm.pdf

-Learning Policy Institute (LPI)

<https://learningpolicyinstitute.org/product/reopening-schools-covid-19-brief>

-Maryland Public Schools Recovery Plan

<http://www.marylandpublicschools.org/newsroom/Documents/MSDERecoveryPlan.pdf>

-National Association of School Nurses(NASN)

[https://higherlogicdownload.s3.amazonaws.com/NASN/3870c72d-fff9-4ed7-833f-215de278d256/UploadedImages/PDFs/COVID-19 Interim Guidance Role of the School Nurse in Return to School Planning.pdf](https://higherlogicdownload.s3.amazonaws.com/NASN/3870c72d-fff9-4ed7-833f-215de278d256/UploadedImages/PDFs/COVID-19%20Interim%20Guidance%20Role%20of%20the%20School%20Nurse%20in%20Return%20to%20School%20Planning.pdf)

-National Council on School Facilities (NCSF)
<https://www.facilitiescouncil.org/covid19-guidance>

-New Hampshire School Nurses Association (NHSNA)
<https://nhsna.wildapricot.org/resources/NHSNA%20Working%20Draft%20Coronavirus%20Considerations%203.pdf>

-Occupational Safety and Health Administration (OSHA)
<https://www.osha.gov/SLTC/covid-19/controlprevention.html#health>

-Primex Risk Management Road Map to Reopening Schools
[https://www.dropbox.com/sh/7amwv2lw10tea9t/AABolbbhexDzwGDFBqdi4ampa?dl=0&preview=Risk+Management+Roadmap+to+Reopening+Your+Campuses+\(May+13th+Session\).mp4](https://www.dropbox.com/sh/7amwv2lw10tea9t/AABolbbhexDzwGDFBqdi4ampa?dl=0&preview=Risk+Management+Roadmap+to+Reopening+Your+Campuses+(May+13th+Session).mp4)

-United Nations Educational, Scientific and Cultural Organization (UNESCO)
<https://en.unesco.org/news/back-school-preparing-and-managing-reopening-schools>

-World Health Organization (WHO)
<https://www.who.int/emergencies/diseases/novel-coronavirus-2019/technical-guidance/guidance-for-schools-workplaces-institutions>

Brookline School District
Expendable Trust: Public Hearing
June 17, 2020

Brookline Maintenance Expendable Trust

Background

Principals Dan Molinari and Dennis Dobe identified several needed repairs/improvements for their respective buildings during the budget process. At the FY21 Budget Hearing, the Brookline School Board recommended that the funding source for these particular items be the Brookline Maintenance Expendable Trust. The voters approved the Board's recommendation during the 2020 voting session. Therefore, this is the official request to use the Expendable Trust for the following expenses.

FY21 Requested Items/Estimated Cost

CSDA	Playground Renovations	\$ 25,000
	Security Cameras	<u>\$ 23,000</u>
		\$ 48,000
RMMS	Security Cameras	\$ 25,000
	Total	\$ 73,000

Brookline Maintenance Expendable Trust Status

Current Balance:	\$ 57,422
To be add in FY21:	\$ 75,000
FY21 Expenditures:	<u>\$ 73,000</u>
Resulting Balance:	\$ 59,422

Brookline Special Education Expendable Trust

There is no request at this time for use of the Special Education Expendable Trust

Brookline Special Education Expendable Trust Status

Current Balance:	\$175,097
To be add in FY21:	\$ 25,000
FY21 Expenditures:	<u>\$ 0</u> No planned use at this time
Resulting Balance:	\$200,097