

1 **HOLLIS BROOKLINE COOPERATIVE SCHOOL BOARD**
2 **ORGANIZATIONAL MEETING**
3 **MARCH 29, 2017**
4 **MEETING MINUTES**
5

6 The Organizational Meeting of the Hollis Brookline Cooperative School Board was conducted on Wednesday, March 29,
7 2017 at 6:00 p.m. at the Hollis/Brookline Middle School Library.
8

9 Superintendent Andrew Corey presided:

10
11 Members of the Board present: Christopher Adams
12 Elizabeth Brown
13 Holly Deurloo Babcock
14 Melanie Levesque
15 Tom Solon
16 Cindy VanCoughnett
17 Krista Whalen
18

19 Members of the Board Absent:

20
21 Also in Attendance: Gina Bergskaug, Assistant Superintendent
22 Linda Sherwood, Assistant Business Administrator
23 Rick Barnes, Principal, Hollis Brookline High School
24

25 ORGANIZATION OF SCHOOL BOARD
26

27 ELECTION OF OFFICERS
28

29 Superintendent Corey called for nominations for Chairman of the Hollis Brookline Cooperative School Board for the 2017-
30 2018 term.
31

32 **MEMBER WHALEN NOMINATED MEMBER BROWN**
33 **SECONDED BY MEMBER DEURLOO BABCOCK**
34

35 **VOTE ON ELECTION OF ELIZABETH BROWN TO THE POSITION OF CHAIRMAN OF THE HOLLIS BROOKLINE**
36 **COOPERATIVE SCHOOL BOARD FOR THE 2017-2018 TERM**
37 **MOTION CARRIED**

38 **7-0-0**
39

40 *Superintendent Corey declared Elizabeth Brown Chairman of the Hollis Brookline Cooperative School Board for the 2017-*
41 *2018 term.*
42

43 ***Superintendent Corey stepped down and Chairman Brown presided.***
44

45 Chairman Brown called for nominations for Vice-Chairman of the Hollis Brookline Cooperative School Board for the 2017-
46 2018 term.
47

48 **MEMBER DEURLOO BABCOCK NOMINATED MEMBER VANCOUGHNETT**
49 **SECONDED BY MEMBER WHALEN**
50

51 **VOTE ON ELECTION OF CINDY VANCOUGHNETT TO THE POSITION OF VICE-CHAIRMAN OF THE HOLLIS**
52 **BROOKLINE COOPERATIVE SCHOOL BOARD FOR THE 2017-2018 TERM**
53 **MOTION CARRIED**

54 **7-0-0**
55

56 *Chairman Brown declared Cindy VanCoughnett Vice-Chairman of the Hollis Brookline Cooperative School Board for the*
57 *2017-2018 term.*
58

59 Chairman Brown called for nominations for Secretary of the Hollis Brookline Cooperative School Board for the 2017-2018
60 term.

1 **MEMBER SOLON NOMINATED MEMBER LEVESQUE**
2 **SECONDED BY MEMBER DEURLOO BABCOCK**

3
4 **VOTE ON ELECTION OF MELANIE LEVESQUE TO THE POSITION OF SECRETARY OF THE HOLLIS BROOKLINE**
5 **COOPERATIVE SCHOOL BOARD FOR THE 2017-2018 TERM**

6 **MOTION CARRIED**

7 **6-1-0**

8 *Member Levesque voted in opposition*

9
10 *Chairman Brown declared Melanie Levesque Secretary of the Hollis Brookline Cooperative School Board for the 2017-*
11 *2018 term.*

12
13 APPOINTMENT OF PROCESS OBSERVER

14
15 Chairman Brown appointed Chris Adams to serve as Process Observer.

16
17 AGENDA ADJUSTMENTS - None

18
19 PUBLIC INPUT – None

20
21 NOMINATIONS/RESIGNATIONS/CORRESPONDENCE

22
23 Superintendent Corey informed the Board of his receipt of a letter of resignation from Amber Fenton, Special Education
24 Teacher, Hollis Brookline High School (HBHS), effective June 30, 2017. In her letter, Ms. Fenton states that she and her
25 family will be relocating to Conway, South Carolina, and remarked, during the last eight years in the District she has learned
26 quite a bit that has helped shape her into the educator she is.

27
28 **MOTION BY MEMBER ADAMS TO ACCEPT THE LETTER OF RESIGNATION RECEIVED FROM AMBER FENTON,**
29 **WITH AN EFFECTIVE DATE OF JUNE 30, 2017**

30 **MOTION SECONDED BY MEMBER WHALEN**

31 **MOTION CARRIED**

32 **7-0-0**

33
34 Superintendent Corey informed the Board of his receipt of a letter of resignation from Linda Hammill, School Therapist,
35 effective June 30, 2017.

36
37 **MOTION BY MEMBER LEVESQUE TO ACCEPT THE LETTER OF RESIGNATION RECEIVED FROM LINDA**
38 **HAMMILL, WITH AN EFFECTIVE DATE OF JUNE 30, 2017**

39 **MOTION SECONDED BY MEMBER DEURLOO BABCOCK**

40 **MOTION CARRIED**

41 **7-0-0**

42
43 Superintendent Corey noted a request from the Business Office for identification of Board members as signers of the
44 manifests.

45
46 PRINCIPAL REPORTS

47
48 Principal Barnes recommended retaining the established date of graduation as June 10, 2017.

49
50 Principal Barnes noted four of our students have been named as National Merit Finalists and will be considered for
51 National Merit Scholarships. They are: Hayden J. Kubishta, Magnolia M. Moskun, Rebecca J. Nelson, and
52 Madylin D. Partridge. He commended them for their commitment to the highest level of excellence.

53
54 Principal Barnes expressed gratitude to the Athletic Boosters who donated funds to purchase and install an indoor batting
55 cage. The batting cage was installed, and is already being used.

56
57 Principal Barnes noted the winter sport season has come to a close. Four teams made the tournament and two went all
58 the way into the final four. It looks like spring will be another great sports season.

1 NON-PUBLIC SESSION

2
3 **MOTION BY MEMBER DEURLOO BABCOCK THAT THE BOARD, BY ROLL CALL, GO INTO NON-PUBLIC**
4 **SESSION PURSUANT TO RSA 91-A:3 II (a) THE DISMISSAL, PROMOTION OR COMPENSATION OF ANY PUBLIC**
5 **EMPLOYEE**
6 **MOTION SECONDED BY MEMBER WHALEN**

7
8 *A Viva Voce Roll Call was conducted, which resulted as follows:*

9
10 Yea: Cindy VanCoughnett, Holly Deurloo Babcock, Krista Whalen, Elizabeth Brown, Chris Adams, Tom Solon,
11 Melanie Levesque

12 7
13 0

14 **MOTION CARRIED**

15
16 *The Board went into non-public session at 6:12 p.m.*
17 *The Board came out of non-public session at 6:36 p.m.*

18
19 **MOTION BY MEMBER DEURLOO BABCOCK THAT THE BOARD, BY ROLL CALL, GO INTO NON-PUBLIC**
20 **SESSION PURSUANT TO RSA 91-A:3, II (c) TO DISCUSS A MATTER, WHICH IF DISCUSSED IN PUBLIC, WOULD**
21 **LIKELY AFFECT ADVERSELY THE REPUTATION OF A PERSON, OTHER THAN A MEMBER OF THE BODY OR**
22 **AGENCY ITSELF**
23 **MOTION SECONDED BY MEMBER WHALEN**

24
25 *A Viva Voce Roll Call was conducted, which resulted as follows:*

26
27 Yea: Cindy VanCoughnett, Holly Deurloo Babcock, Krista Whalen, Elizabeth Brown, Chris Adams, Tom Solon,
28 Melanie Levesque

29 7
30 0

31 **MOTION CARRIED**

32
33 *The Board went into non-public session at 6:36 p.m.*
34 *The Board came out of non-public session at 6:43 p.m.*

35
36 DELIBERATIONS

- 37
38 • To see what position the Board will take regarding the Administration's recommendations for teacher nominations

39
40 **MOTION BY MEMBER DEURLOO BABCOCK TO ACCEPT THE ADMINISTRATION'S RECOMMENDATIONS FOR**
41 **TEACHER NOMINATIONS AT THE HOLLIS BROOKLINE HIGH SCHOOL, AS PRESENTED**
42 **SECONDED BY MEMBER ADAMS**
43 **MOTION CARRIED**
44 **7-0-0**

45
46 **MOTION BY MEMBER LEVESQUE TO ACCEPT THE ADMINISTRATION'S RECOMMENDATIONS FOR TEACHER**
47 **NOMINATIONS AT THE HOLLIS BROOKLINE MIDDLE SCHOOL, AS PRESENTED**
48 **SECONDED BY MEMBER DEURLOO BABCOCK**
49 **MOTION CARRIED**
50 **7-0-0**

51
52 **MOTION BY MEMBER SOLON TO ACCEPT THE SUPERINTENDENT'S RECOMMENDATION TO ALLOW A NON-**
53 **RESIDENT STUDENT TO COMPLETE THE SENIOR YEAR AND GRADUATE WITHOUT A TUITION OBLIGATION TO**
54 **THE DISTRICT**
55 **SECONDED BY MEMBER WHALEN**
56 **MOTION CARRIED**
57 **7-0-0**

- To see what action the Board will take regarding the renewal of Policy BCA – Board Member Code of Ethics

MOTION BY MEMBER VANCOUGHNETT THAT THE BOARD, BY ROLL CALL, STATE AGREEMENT TO ADHERE TO POLICY BCA – BOARD MEMBER CODE OF ETHICS

MOTION SECONDED BY MEMBER WHALEN

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Melanie Levesque, Tom Solon, Chris Adams, Elizabeth Brown, Krista Whalen, Holly Deurloo Babcock, Cindy VanCoughnett

7

Nay:

0

MOTION CARRIED

- To see what action the Board will take regarding the renewal of Policy DFA – Investment.

Chairman Brown stated the policy sets forth the School Board and District's obligation with respect to investment activities and internal controls. This policy states it must be renewed annually by the School Board.

MOTION BY MEMBER DEURLOO BABCOCK TO RE-AFFIRM POLICY DFA – INVESTMENT

MOTION SECONDED BY MEMBER WHALEN

ON THE QUESTION

Mr. Solon questioned if there are any current investments, and was informed there are not.

MOTION CARRIED

7-0-0

- To see what action the Board will take regarding Principal Barnes' recommendation for graduation

MOTION BY MEMBER DEURLOO BABCOCK TO SUPPORT PRINCIPAL BARNES' RECOMMENDATION FOR GRADUATION DAY TO REMAIN AS IT CURRENTLY STANDS ON SATURDAY JUNE 10, 2017

MOTION SECONDED BY MEMBER VANCOUGHNETT

ON THE QUESTION

Mr. Solon questioned if it is believed, at this point, that the last day of school for students will remain unchanged. Superintendent Corey responded he believes the end date will remain the same as the hour requirement has been reviewed, and the District continues to exceed the State requirement for hours. The calculation for seniors and graduation has been done (175 days). That has been met, and the Administration is confident with the date, unless something catastrophic was to occur. That date needs to be set so that families can plan. With regard to underclassmen a review of snow impact will have to be conducted particularly given the anticipation of yet another storm. At the Board's next meeting, a discussion can take place around declaring the last day of school. The District filed with the State for both days and hours. Therefore, it is the prerogative of the Board to set the date for the last day of school.

MOTION CARRIED

7-0-0

- To see what position the Board will take regarding the proposed 2017-2018 school calendar

Assistant Superintendent Bergskaug spoke of the proposed calendar included with the Board's agenda packet. She informed the Board that the Brookline School Board approved the proposed calendar at its meeting the previous evening.

The proposed calendar has a start date of August 31st. The calendar includes two Professional Development (PD) days plus the Wednesday of 7th & 9th grade orientation. The next PD day is scheduled for November 9th. That puts the PD day up against Veterans' Day providing a 4-day weekend for college visits in between fall and winter sports season. The Wednesday before Thanksgiving PD day is outlined, which is different for the HBMS and HBHS. The proposed last day of school is June 18th with the 19th, 20th, and 21st as teacher PD days. The June 18th date assumes 5 snow days.

1 **MOTION BY MEMBER DEURLOO BABCOCK TO APPROVE THE 2017-2018 SCHOOL CALENDAR, AS**
2 **PRESENTED**
3 **MOTION SECONDED BY MEMBER WHALEN**

4
5 ON THE QUESTION

6
7 Mr. Solon questioned, based on the calendar, when graduation would be proposed, and was informed that would be June
8 9th. Mr. Solon recommended putting it into the calendar at this point for approval.

9
10 **MOTION BY MEMBER SOLON TO AMEND THE CALENDAR BY ADDING THE GRADUATION DATE OF JUNE 9,**
11 **2018**
12 **MOTION SECONDED BY MEMBER DEURLOO BABCOCK**
13 **MOTION CARRIED**
14 **7-0-0**

15
16 *Vote on the Main Motion*

17
18 **MOTION CARRIED**
19 **7-0-0**

20
21 Mr. Solon stated the hope that prior to the end of the current school year, the Administration will bring forward a proposal
22 for the 2018-2019 school calendar as it is his understanding the Board wishes to be looking at the calendar two years
23 ahead.

24
25 DISCUSSION

26
27 • Health Insurance Update

28
29 Superintendent Corey remarked having received a Guaranteed Maximum Rate (GMR) from the healthcare carrier of
30 15.9% the District budgeted for that amount (worst-case scenario), and went out to bid to see what was available in the
31 market place. A few days ago the insurance company contacted the SAU to provide the actual rate of 7.3%.

32
33 Superintendent Corey commended the Business Office and the consultants, and commented when you go out to bid
34 information is requested from the present carrier causing them to become aware of the effort. Although he could not
35 guarantee that is what resulted in the lower rate, the 7.3% is slightly larger than what has been experienced in the recent
36 past, but a great deal more favorable than 15.9%. At the Board's April 18th meeting, the Administration will provide an
37 accounting of what that means in terms of actual dollars.

38
39 Mr. Solon stated his understanding the insurance company does not have any discretion in how they calculate the rate.
40 He stated agreement becoming aware the District is looking at the marketplace puts them on notice they don't have a lock
41 on our business, but he finds it difficult to believe that actually influenced the rate. He questioned if they have to stick by
42 this number or if there is a clause that allows them to make adjustments in the event of legislative change.

43
44 Superintendent Corey stated the number provided is the number for next year. He agreed we are in flux as a government
45 around insurance. When the number originally came out he believed part of it to be the fluctuation of uncertainty at the
46 federal level, which he believes remains. He believes the carrier is confident that they will probably get through the
47 majority of this calendar year without significant change.

48
49 • Start Time Committee - Update

50
51 Ms. Whalen stated the committee met recently, and wishes to conduct a pilot whereby the buses would conduct a run
52 through. Currently the buses come to the HBMS, stop, and wait until 7:00 a.m. They then drop the students off and go.
53 The desire is for a pilot program whereby the buses would drop students off immediately upon arriving at the HBMS and
54 head directly to the HBHS, and to see how much time could be gained by doing so. That pilot program cannot begin until
55 April 10, and is intended to run for two weeks.

56
57 The committee will look to provide a report to the Board for its May meeting.

1 Mr. Solon commented anything that we want to do around start time is likely to need to be coordinated with a look at
2 schedule, and questioned if that is a true statement. Ms. Whalen stated that to be true. She added this time around, this
3 year the hope is to bring forth a change. It would be a little bit of a schedule compression. When the committee comes
4 before the Board in May it would like to reestablish as a different committee that would involve scheduling, etc. It would
5 change the makeup of the committee. It is believed, at this point, to be simply a COOP issue, and there would no longer
6 be the need to involve the elementary school districts, but that needs to be discussed as a committee.

7
8 Mr. Solon stated his belief they are separate. What is now being discussed is a COOP issue, but the impact it has on
9 start time is an SAU-wide discussion. He believes there to be validity to maintaining the membership for the start-time
10 committee so that they mesh and there is a mechanism to carry it back to the elementary districts.

11
12 Chairman Brown commented it may depend upon what the committee's May report indicates. Mr. Solon questioned if
13 there would not be a need for a start time committee regardless of the direction taken. Ms. Whalen responded given the
14 information the committee has received, how they have been looking at the buses, and the feedback that was received,
15 they are not asking the elementary school to change anything. When asked if the sense was that there is not much
16 appetite for change from the elementary school parents, Ms. Whalen responded she believes there to be appetite for
17 change in their own districts, but those are things they would have to work on in their own districts.

18
19 Mr. Adams commented he believed there to be good feedback about a flop whereby younger students would start earlier
20 and the high school students start later. Ms. Whalen stated there was interest in that with the times that were provided for
21 change. The committee came to the conclusion early in the process that starting so much later would impact a great
22 many afterschool activities, etc.

23
24 It was noted the feedback also indicated there is no desire for the younger students to be at the bus stop at 6:30 a.m. or
25 later in the afternoon.

26
27 Mr. Solon commented he understands that a change will not be able to be made that impacts the elementary schools for
28 the coming school year, but the discussion that will potentially take place about reevaluating the school day in the COOP
29 he believes would have to change the elementary picture as well. If changing the schedule in the COOP with one of the
30 goals being a later start time, it would impact the elementary districts.

31
32 Chairman Brown suggested the discussion would be more productive after the Board has had the opportunity to receive
33 the committee's report. She commented she does not see them as being mutually exclusive.

34
35 • Crosswalk Discussion

36
37 Superintendent Corey informed the Board Principal Thompson reached out to the Department of Transportation in
38 Bedford. The District is now in contact with the local DPW as there is the need for an assessment for the Americans with
39 Disabilities Act. They will be working with the District to obtain a cost. The Administration was asked by the Board to
40 seek a legal opinion around the issue of liability, etc. James O'Shaughnessy, Esq. will provide that opinion in time for the
41 Board's April meeting.

42
43 Mr. Adams questioned if the expectation was that the District would absorb the cost of the crosswalk. Superintendent
44 Corey stated that to be a point of discussion, and is not yet clear. Mr. Adams stated he would object to the School District
45 paying the cost. Superintendent Corey noted that was conveyed at a meeting of the Board of Selectmen.

46
47 When asked if the crosswalk would include a sidewalk, Superintendent Corey noted there is a sidewalk in front of the
48 Farley building. The proposal is for the crosswalk to be installed at the point on the north side of the Farley building and
49 across approximately to the area of the Historical Society building.

50
51 • Review of Proposed Equipment Purchases

52
53 Superintendent Corey remarked, as has been past practice, the Administration would look to the Board to take the list of
54 expenditures up at the April meeting, but wished to provide the community and Board ample time for review/consideration.

55
56 There had been discussion of the \$9,500 expense for well identification. The HBMS does not have its own water source;
57 works off the Town well that comes up from the Hollis elementary schools. A number of years back the District dug its

1 own well at the HBHS. The proposal is to bring in that same company to locate a well so that the HBMS can become
2 independent.

3
4 During the budget process, the following items were cut. The Budget Committee supported, in the instance of a surplus,
5 purchasing the items:

6		
7	New Projectors - HBMS Spec Ed (3)	\$ 2,550
8	Student Laptop Replacements (ARRA) - Chromebooks 9 in each school	4,500
9	13 Replacement Projectors - HBHS 8; HBMS 5	5,525
10	HBMS Chromebook (24 (\$250) + cart (\$1,100))	7,100
11	HBHS Floor Scrubber	9,250
12	Live Streaming Equipment	\$ 2,000
13	Total	\$40,425
14		

15 Superintendent Corey reiterated the Business Administrator is working on a list for the Board's consideration at its May
16 meeting relative to maintenance requests.

17
18 Chairman Brown questioned if the projectors are located in particular classrooms or mobile. Superintendent Corey
19 responded there are some that go to the Library, and can be signed out for use, and some that are used as the primary
20 instructional method in classrooms where they are ceiling mounted.

21
22 Mr. Solon noted reference to ARRA with regard to the laptop replacements, and questioned if that is intended to indicate
23 the replacement is for laptops that were purchased under ARRA or if ARRA is impacting the Chromebook purchase.
24 Superintendent Corey stated the laptops in question to be those that were originally purchased with ARRA funds, and
25 would be replaced with Chromebooks. When asked if they are redistributed, he indicated the Network Administrator
26 would make a determination of whether or not there is the ability to redistribute, which is based on the function level of the
27 computer and the requirements of classes, etc.

28
29 When asked, Superintendent Corey stated the projectors have not reached end of life as of yet; however, indicated
30 replacement bulbs, etc. are becoming cost prohibitive.

31
32 Ms. Levesque questioned if there were adequate funds available to cover all of the requests or if there was a priority order
33 to the requests. Superintendent Corey responded the District is presently running a surplus in the FY17 budget. He
34 explained the Administration was asked to remove these items from the budget understanding, if funds are available, they
35 could be considered for purchase in the event of a surplus at year end.

36
37 When asked if the Board is required to take a vote on the expenditures, Superintendent Corey responded by policy, he is
38 permitted to purchase items up to a cost of \$15,000. For the sake of transparency he believes it best to work in this
39 fashion. Mr. Solon stated his agreement with the practice; simply wished to express his belief State Statute did not
40 require a vote on the expenditure of surplus.

41
42 REPORT OUT BY PROCESS OBSERVER

43
44 Mr. Adams stated he was pleased to see the health insurance costs came in well under budget. He commented the
45 meeting was running near 50 minutes ahead of schedule.

46
47 Mr. Solon questioned what the Board has before it at its next meeting. Chairman Brown spoke of several policies.
48 Superintendent Corey stated the expense and revenue update would be provided, a formal vote would be taken on some
49 expenditures through end of year surplus, and there may be a more in-depth facilities update.

50
51 Chairman Brown stated she would likely send out an email informing members of Liaison positions.

52
53 *Members VanCoughnett and Adams volunteered to be the signers of the manifests.*

1 ADJOURNMENT

2
3 **MOTION BY MEMBER LEVESQUE TO ADJOURN**
4 **SECONDED BY MEMBER WHALEN**
5 **MOTION CARRIED**
6 **7-0-0**

7
8 *The March 29, 2017 Organizational Meeting of the Hollis Brookline Cooperative School Board was adjourned at 7:30 p.m.*
9

10
11
12 Date _____ Signed _____

DRAFT

**School HBHS
Recommendations for Contract Renewals 2017-2018**

Annual Contracts: Please indicate if professional was on continuing contract in another NH District by putting (CC) next to their name. If so, they move from non-continuing contract to continuing contract when advancing from Year 3 to Year 4.

Year 2 Professional	Department	Year 3 Professional	Department
Deegan, Heather	English	Parker, Greg	Social Studies
Saunders, Audra (CC)	PFA	Ellis, Christina	Social Studies
Fox-McNeil, Amber	0.5 Nurse	Pare, Claire	English
		Perry, Eric	Science
		Barbosa, Matt	PFA
		Kolb, Elizabeth (CC)	0.75 Math
		Coffey, Amanda	Special Ed
Year 4 Professional	Department	Year 5 Professional	Department
Girolimon, Lauren	English	Bagtaz, Rebecca	Special Ed
Milette, Victoria	English	Flamino, Yolanda	Science
Ducharme, Kelly	Nurse	McCormick, Elissa	World Lang.
Henderson, Katie	Social Studies	Wilcox, Adam	Science

Annual to Continuing

Robbins, Erin (World Language)

Continuing Contracts

English	Guidance/Nurse/504	Health/Wellness/PE	Math
Foster, Heidi	Bent, Sandra	Gray, Tracy-	Brown, Christina
Fox, Michael	Dod, Kerry	Boggis, Don	DelSignore, Bonnie
Illingworth, Lin	Winslow, Rich	St. Pierre, Maria	Illingworth, Mark
Melim, Ann	Maynard, KC		Kelley, Tim
Salamone, Marie	Cray, Cathy		Leonard, Tammy
Danis, Lisa,	Hegarty, Jillian (0.7)		McDaniel, Judy
			Mooers, Susan
			Piec, Alison
			Plummer, Stacey

Science	Social Studies	Special Education	Visual & Performing Arts
Clark, Rod	Balfour, Becky	Robinson, Milton	Umstead, Dave
Orzech, Catherine	Duval, Trevor	Sacco, Michelle	Pepper Lina

Emerson, Kate	Given, Jennifer	Tkaczyk, Frank	
Maloney, Debbie	Kirby, Kathy	Haight, Christine	
Rotelli, Maryanne	Staub, Jennifer	Nancy Cook	
Thompson, Trudi		Ball, Dorothy (0.5)	

World Languages	Other		
Basbas, Alex	Heaton, Christine (Library)		
Roy, Kristen	Hay, Sue		
Roy-Faucher, Annie	Hancock, Candice		

DRAFT

**School HBMS
Recommendations for Contract Renewals 2017-2018**

Annual Contracts: Please indicate if professional was on continuing contract in another NH District by putting (CC) next to their name. If so, they move from non-continuing contract to continuing contract when advancing from Year 3 to Year 4.

Year 2 Professional	Department	Year 3 Professional	Department
Moore, Courtney	Science	Minott, George	Science
Barrett, Jessica	French	Nault, Elisabeth	Music
Williamson, Katherine	Science	Saucier, Pamela	Social Studies
Year 4 Professional	Department	Year 5 Professional	Department
MacLeod, Jennifer	English		
Swanson, Carol	Math		

Annual to Continuing

Kinney, Susan (Library Media Specialist)

Continuing Contracts

English/Reading	Guidance/Nurse/504	Health/Wellness/PE	Math
DiZazzo, Lynn	Grieff, Christine	White, Erin	Werne, Kirsten
Chase, Amy	Mandragouras, Sheila	Bottcher, Gayle	Hall, Katrina
Porter-Elliott, Kerbert			Marquette, Patricia
Coutu, Karen			
Gershgorin, Leonid			

Science	Social Studies	Special Education	Visual & Performing Arts
Ellerin, Janice	DeRosa, Laura	Madden, Melanie	Spencer, Nancy
	Capraro, Stephen	Page, Christine	Ouellette, Lynne
	Connelly, Susan	Christman, Jennifer	Picariello, Paul
		Doyle, Susan	Gruce, Joseph
		Griffith, Pamela	
		Delaney, Amanda	
		Ball, Dorothy (0.5)	

World Languages	Other		
Lash, Janet			
Banks, Claudia			