

**HOLLIS BROOKLINE COOPERATIVE SCHOOL BOARD  
 JUNE 17, 2020  
 PUBLIC HEARING  
 MEETING MINUTES**

A Public Hearing was conducted by the Hollis Brookline Cooperative School Board on Wednesday, June 17, 2020 at 8:30 p.m. at the Hollis Brookline Middle School Library.

Holly Deurloo Babcock, Chairman, presided:

Members of the Board present: Tom Solon, Vice Chairman  
 Kate Stoll, Secretary  
 Elizabeth Brown  
 Cindy VanCoughnett  
 Krista Whalen  
 Beth Janine Williams

Members of the Board absent:

Also in attendance: Andrew Corey, Superintendent  
 Gina Bergskaug, Assistant Superintendent  
 Bob Thompson, Assistant Superintendent of Student Services  
 Kelly Seeley, Business Administrator (participated electronically)  
 Rick Barnes, Principal, Hollis Brookline High School  
 Tim Girzone, Principal, Hollis Brookline Middle School

**PUBLIC HEARINGS  
 MAINTENANCE EXPENDABLE TRUST FUND  
 ATHLETIC EXPENDABLE TRUST FUND**

In accordance with [RSA 198:20-c](#), Kelly Seeley, Business Administrator, provided an explanation of proposed expenditure(s) from the Maintenance Expendable Trust Fund.

The requested items are those which were discussed in great detail during the budget process as costs that would be looked to be addressed through the trust.

FY21 Requested Items/Estimated Cost

<b>HBMS</b>	Asbestos Abatement	\$ 54,050 (clear building of asbestos)
	Roof Repairs	20,000 (repair chronic issues)
	Elevator Replacement	<u>43,000 (hold to combine with FY22 funds)</u>
		<b>\$117,050</b>
<b>HBHS</b>	Roof Section	\$ 50,000 (Phase 3 of 10)
	Masonry Work	20,000 (associated with roof replacement)
	Plumbing Fixtures	5,000 (end of life for identified fixtures)
	Air Handling Upgrades	<u>\$ 10,000 (needed repairs/upgrades based on evaluation)</u>
		<b>\$ 85,000</b>
	<b>Total:</b>	<b>\$202,050</b>
Current Balance:	\$ 99,416	
To be added in FY21:	200,000	

FY21 Expenditures:           \$202,050  
FY21 Ending Balance:       **\$ 97,366** (Anticipated)

Member Williams commented on the asbestos identified as part of the remodeling. She questioned where that might be found in the building, and if the cost cited is a good estimate to address it. Superintendent Corey restated the question as, with the statement “clear building of asbestos” does it indicate all known asbestos to us will be remediated after the \$54,050 expenditure. Ms. Seeley stated that to be her understanding.

Vice Chairman Solon questioned which of the items are expenses that will be depreciated. Ms. Seeley identified the roof. When the elevator is completed, it would fall into that category as well.

*The floor was opened for public comment.*

No public comment was offered.

*The Public Hearing was declared closed at 8:36 p.m.*

*The Public Hearing on the Athletic Expendable Trust Fund was declared open at 8:36 p.m.*

In accordance with [RSA 198:20-c](#), Kelly Seeley, Business Administrator provided an explanation of proposed expenditure(s) from the Athletic Expendable Trust Fund.

She explained the way in which the fund has been utilized is through a process of budgeting for the known cost items, incurring the expenses, and then making a request that the items be funded through the trust. There are costs from when approval was provided last year to the end of the year in June and costs from July through May.

**FY19 Purchases – June**

Field Maintenance	\$ 1,164.71
Equipment repair	2,599.00
Transportation	579.60
Awards	456.28
Replacement Equipment	<u>\$ 472.44</u>
June 2019 Total	<b>\$ 5,272.03</b>

**FY19 in Total                           \$65,268.77**

**FY20 Purchases – July – May**

Field Maintenance	\$ 1,825.00
Transportation	3,760.93
Athletic Balls	7,448.00
Training Supplies	3,142.44
Athletic Supplies	2,069.29
Awards	3,003.55
Uniforms	18,548.29
Additional Equipment	1,000.00
Replacement Equipment	9,543.29

Dues and Fees	<u>9,979.00</u>
<b>FY20 Total thru May</b>	<b>\$ 60,319.79</b>

Total Requested:	\$ 60,319.79	FY20
	<u>\$ 5,272.05</u>	FY19
	<b>\$65,591.82</b>	

Current Balance:	\$ 104,098
FY19 June Expenditures:	5,272
FY20 June Expenditures:	60,320
To be added in FY21:	40,390
FY21 Expenditures:	<u>\$ 67,000</u> (per FY21 Budget Documents)
FY21 Ending Balance:	<b>\$ 11,896</b> (Anticipated)

The amount to be added in FY21 represents the funds collected from participants in FY20. Due to the pandemic, the amount of revenue received totaled \$40,390 where \$67,000 had been anticipated. As a result, the balance that is normally kept in the account (approx. \$37,000-\$39,000) is not realized. The anticipated ending balance is \$11,896.

Ms. Seeley recommended the Board consider moving some of these expenses to the General Fund so that the balance can be maintained. Should there be another year like this, the balance would be very low.

Vice Chairman Solon stated surprise there was no corresponding drop in actual expenditures. Ms. Seeley stated she is fairly certain most of the expenditures occurred prior to us going into remote learning. Vice Chairman Solon questioned costs associated with transportation, fees for referees, etc. Chairman Deurloo Babcock noted items such as those are part of the general operating budget. Superintendent Corey stated that would be included in the roughly \$800,000 - \$1 million surplus that will be given back to the taxpayers. Ms. Seeley responded, during the budget process we identified this budget. This is what the athletic trust fund has been used for.

Ms. Whalen commented she struggles with the idea of taking it out of the general fund only because we really do promote this as a non-taxpayer initiative. Given the fact that we did not run a spring season, she would assume costs next year would not be as much as they have been in the past. She prefers to stick with what we have been saying and not go into the general fund for this.

***The floor was opened for public comment.***

No public comment was offered.

***The Public Hearing was declared closed at 8:43 p.m.***

Date \_\_\_\_\_ Signed \_\_\_\_\_