

**SPECIAL HOLLIS SCHOOL BOARD  
FEBRUARY 13, 2020  
MEETING MINUTES**

A special meeting of the Hollis School Board was conducted on Thursday, February 13, 2020 at 5:45 p.m. at the Hollis Town Hall.

Robert Mann, Chairman, presided:

Members of the Board Present:                    Tammy Fareed, Vice Chairman  
   Brooke Arthur, Secretary  
   Amy Kellner

Members of the Board Absent:                    Carryl Roy

Also in Attendance:                                Andrew Corey, Superintendent  
   Bob Thompson, Assistant Superintendent of Student Services  
   Kelly Seeley, Business Administrator

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**AGENDA ADJUSTMENTS** - None

**CORRESPONDENCE/ RESIGNATIONS/NOMINATIONS** - None

**DELIBERATIONS**

- To See what action the Board will take regarding the proposed warrant articles for the Fiscal Year 2021 budget

**Article 1**

To see if the School District will vote to raise and appropriate the sum of \$1,404,308 to construct, furnish and equip renovations to the barn and house at 4 Lund Lane in Hollis; and to authorize the issuance of \$1,404,308 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33); and to authorize the School Board to issue and negotiate such bonds or notes; and to raise and appropriate an additional sum of **\$26,477** from taxation for debt service payments payable on such bonds or notes during the 2020-2021 fiscal year. (2/3 ballot vote required.)

**MOTION BY MEMBER KELLNER TO RECOMMEND ARTICLE 1, AS PRESENTED**

**MOTION SECONDED BY MEMBER ARTHUR**

**MOTION CARRIED**

**4-0-0**

**Article 2**

In the event that **Article 1** is not approved, to see if the School District will vote to raise and appropriate a sum of **\$250,000** to stabilize the barn foundation and frame at 4 Lund Lane in Hollis.

**MOTION BY MEMBER KELLNER TO RECOMMEND ARTICLE 2, AS PRESENTED**

**MOTION SECONDED BY MEMBER ARTHUR**

**MOTION CARRIED**

**4-0-0**

**Article 3**

To see if the School District will vote to authorize the School Board to enter into a 10-year lease purchase agreement for \$3,108,900 to finance the acquisition and installation of energy conservation equipment and related improvements at Hollis Upper Elementary School and Hollis Primary School as recommended by the Hollis School District Facilities Committee; and to raise and appropriate the sum of **\$365,762** for payments due under the lease purchase agreement during the 2020-2021 fiscal year. This lease purchase agreement will contain an escape (non-appropriation) clause. (Majority vote required.)

**MOTION BY MEMBER KELLNER TO RECOMMEND ARTICLE 3, AS PRESENTED**

**MOTION SECONDED BY MEMBER ARTHUR**

**MOTION CARRIED**

**4-0-0**

**Article 4**

In the event that **Article 3** is not approved, to see if the School District will vote to raise and appropriate a sum of **\$557,000** for the purchase and installation of an air handler for Hollis Upper Elementary School and nineteen (19) air source heat pumps at Hollis Primary School as recommended by the Hollis School District Facilities Committee.

**MOTION BY MEMBER KELLNER TO RECOMMEND ARTICLE 4, AS PRESENTED**

**MOTION SECONDED BY MEMBER ARTHUR**

**MOTION CARRIED**

**4-0-0**

**Article 5**

To see if the School District will vote to approve the cost items included in the three-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Support Staff Association for the 2020-21 school year, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

<u>Fiscal Year</u>	<u>Estimated Increase</u>
2020-21	\$50,432

and further to raise and appropriate the sum of **\$50,432** for the fiscal year, such sum representing the negotiated increase over the 2019-20 salaries and fringe benefits.

**MOTION BY MEMBER KELLNER TO RECOMMEND ARTICLE 5, AS PRESENTED**

**MOTION SECONDED BY MEMBER ARTHUR**

**MOTION CARRIED**

**4-0-0**

**Article 6**

Shall the School District vote to raise and appropriate the sum of **\$553,385** as the Hollis School District's portion of the SAU budget of \$1,807,100 for the forthcoming fiscal year? This year's adjusted budget of \$1,718,104 with \$533,214 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit.

**MOTION BY MEMBER KELLNER TO RECOMMEND ARTICLE 6, AS PRESENTED  
MOTION SECONDED BY MEMBER ARTHUR  
MOTION CARRIED  
4-0-0**

**Article 7**

To see if the School District will vote to raise and appropriate up to the sum of **\$23,970** to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2. This amount to come from the unassigned fund balance available for transfer on July 1 of this year. This amount represents rental proceeds and unexpended maintenance funds to be received from SAU 41.

**MOTION BY MEMBER KELLNER TO RECOMMEND ARTICLE 7, AS PRESENTED  
MOTION SECONDED BY MEMBER ARTHUR  
MOTION CARRIED  
4-0-0**

**Article 8**

To see if the School District will vote to raise and appropriate up to the sum of **\$120,000** to be added to the previously established SCHOOL BUILDINGS MAINTENANCE FUND from the Hollis School District's June 30, 2020 unassigned fund balance, available for transfer on July 1, 2020.

**MOTION BY MEMBER KELLNER TO RECOMMEND ARTICLE 8, AS PRESENTED  
MOTION SECONDED BY MEMBER ARTHUR  
MOTION CARRIED  
4-0-0**

**Article 9**

To see if the School District will vote to raise and appropriate up to the sum of **\$25,000** to be added to the previously established Special Education Expendable Trust Fund. The sum to come from the Hollis School District's June 30, 2020 unassigned fund balance available for transfer on July 1, 2020.

**MOTION BY MEMBER KELLNER TO RECOMMEND ARTICLE 9, AS PRESENTED  
MOTION SECONDED BY MEMBER ARTHUR  
MOTION CARRIED  
4-0-0**

**Article 10**

To see if the School District will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate a sum of **\$95,000** to go into the fund. This sum to be raised by taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund.

**MOTION BY MEMBER KELLNER TO RECOMMEND ARTICLE 10, AS PRESENTED  
MOTION SECONDED BY MEMBER ARTHUR  
MOTION CARRIED  
4-0-0**

**Article 11**

To see if the School District voters will authorize the Hollis School District to access future year state and federal special education aid funds in the event that special education costs exceed budget limitations.

**MOTION BY MEMBER KELLNER TO RECOMMEND ARTICLE 11, AS PRESENTED  
MOTION SECONDED BY MEMBER ARTHUR  
MOTION CARRIED  
4-0-0**

**Article 12**

To see if the School District will vote to raise and appropriate a sum of **\$13,264,874** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles.

**MOTION BY MEMBER KELLNER TO RECOMMEND ARTICLE 12, AS PRESENTED  
MOTION SECONDED BY MEMBER ARTHUR  
MOTION CARRIED  
4-0-0**

**Article 13**

To transact any other business which may legally come before said meeting.

**MOTION BY MEMBER KELLNER TO RECOMMEND ARTICLE 13, AS PRESENTED  
MOTION SECONDED BY MEMBER ARTHUR  
MOTION CARRIED  
4-0-0**

Chairman Mann thanked the Administration for the work completed on the proposed FY21 budget. He spoke of the budget creation/review process that is undertaken, e.g., four rounds of review of new item requests and numerous presentations, to arrive at the proposed budget and warrant articles.

He spoke of the level of transparency that has resulted in the confidence of the Budget Committee and community.

Vice Chairman Fareed echoed his remarks, and thanked everyone involved for their efforts.

**RECESS**

**MOTION BY MEMBER FAREED TO RECESS UNTIL THE CONCLUSION OF THE PUBLIC  
HEARING ON THE PROPOSED FY21 BUDGET  
MOTION SECONDED BY MEMBER KELLNER  
MOTION CARRIED  
4-0-0**

*The Board recessed at 6:16 p.m.  
The Board reconvened at 9:15 p.m.*

The Board discussed the meeting conducted by the Budget Committee and the committee's support of all warrant articles. No further discussion or deliberations were deemed necessary.

**ADJOURNMENT**

**MOTION BY MEMBER FAREED TO ADJOURN  
MOTION SECONDED BY MEMBER KELLNER  
MOTION CARRIED  
4-0-0**

*The February 13, 2020 special meeting of the Hollis School Board was adjourned at 9:22 p.m.*

Date \_\_\_\_\_

Signed \_\_\_\_\_