

**HOLLIS SCHOOL BOARD  
OCTOBER 2, 2019  
MEETING MINUTES**

A meeting of the Hollis School Board was conducted on Wednesday, October 2, 2019 at 6:00 p.m. at the Hollis Primary School.

Robert Mann, Chairman, presided:

Members of the Board Present: Tammy Fareed, Vice Chairman (arrived at 6:01 p.m.)  
Brooke Arthur, Secretary (arrived at 6:02 p.m.)  
Amy Kellner  
Caryl Roy

Members of the Board Absent:

Also in Attendance: Andrew Corey, Superintendent  
Bob Thompson, Assistant Superintendent of Student Services  
Kristen Maher, Assistant Business Administrator

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**AGENDA ADJUSTMENTS**

A request was made that the agenda be amended to allow for reconsideration of Policy EHAB, under Deliberations.

*There being no objection, the agenda was amended, as requested.*

Superintendent Corey provided the Board with an updated Revenue & Expense Report. Also provided were enrollment figures for both the Hollis School District and the SAU as well as information on the Consumer Price Index (CPI); a tool utilized by the Budget Committee when setting guidance (copies attached).

**APPROVAL OF MINUTES**

Hollis School Board ..... [September 4, 2019](#)

*The following amendments were offered:*

- Page 3, Line 46; replace “utilize” with “utilized”
- Page 9, Line 16; replace “wonder” with “wonderful”
- Page 10, Line 38; delete “price” following the quotation
- Page 13, Line 6; delete the comma before the period
- Page 13, Line 34; replace “clause” with “cause”
- Page 14, Line 48; replace “Mr.” with “Ms.”

**MOTION BY MEMBER ARTHUR TO ACCEPT, AS AMENDED  
MOTION SECONDED BY MEMBER KELLNER  
MOTION CARRIED  
5-0-0**

**NOMINATIONS/ RESIGNATIONS/CORRESPONDENCE** – None

## **PRINCIPALS' REPORT**

Superintendent Corey noted the report provided with the [agenda](#) packet. Current enrollment is 644.

Work is being done to obtain quotes for items being proposed for the FY21 budget.

Vice Chairman Fareed spoke of past practice for the Board to receive a presentation on the goals for the coming school year. Superintendent Corey remarked, for the first time, the goals presentation will be given by all three districts in front of the SAU 41 Governing Board at the October 3<sup>rd</sup> meeting. Should there be a desire for the Board(s) to receive a district-specific presentation, that will be accommodated.

## **PUBLIC INPUT**

Representative Michelle St. John informed the Board of the passage of the State budget on September 26<sup>th</sup>. Included was additional education funding. The Hollis School District is set to receive \$116,398.

## **DISCUSSION**

- Medicaid to School

Assistant Superintendent Thompson stated the District participates in the Medicaid to Schools Program, which is administered by the Department of Health & Human Services (DHHS). Reimbursement is received from DHHS for expenses for rehabilitative services that are medically necessary for a student in his/her IEP. It is a significant amount of revenue for the District. On August 29<sup>th</sup>, the DHHS issued an emergency rule change, which substantially limits who can write orders that allow for reimbursement under the Medicaid to Schools Program.

Revenue received for the 2018-2019 school year was \$275,000 SAU-wide. The FY19 Hollis District portion was \$31,000. In FY18 it was \$55,000.

In the past, a Physician, a Physician's Assistant, an Advanced Practice Registered Nurse or a Licensed Practitioner of the Healing Arts would be able to issue the order. The term really encapsulates a lot of our people, e.g., Guidance Counselors, School Psychologists Speech Pathologists, etc. The rule change removes the term "Licensed Practitioner of the Healing Arts".

The vast majority of the reimbursement currently being received comes through what was defined before as a Licensed Practitioner of the Healing Arts. The rule change will significantly reduce the revenue the District receives from the program.

Assistant Superintendent Thompson has been in contact with legal counsel who has advised the District continue to log all services provided. They will not be submitted for reimbursement, but if they continue to be logged and there is a rule change or this emergency rule is repealed, the District would be able to submit and receive the reimbursement.

The FY21 budget will be proposed without that revenue line (approx. shortfall of \$31,000). The current budget is being reviewed to determine how to make up for the lost revenue.

The New Hampshire Association of Special Educators along with the Superintendent's Association and Association of Business Administrators continue to lobby the DHHS, the Joint Legislative Committee on Administrative Rules, and the Department of Education (DOE) for further clarification on the rule change and

to advocate returning to the previous rules before permanent rules are enacted, which is scheduled for some time in February.

The Regional Special Education Directors continue to meet monthly, and are looking at creative ways of addressing this change, e.g., ways of getting doctors to write the orders without placing the District in a position of violating FERPA, that allow the District to have open communication with physicians, which is already a difficult thing to accomplish.

Asked if an indication was provided of why the change was made, Assistant Superintendent Thompson responded the State has been out of compliance with the Federal Medicaid to Schools Guidelines. The language "Practitioner of the Healing Arts" is specific to the State.

Asked if the language in the Federal guidelines is worded exactly as the new rule, he indicated there is a lot of debate about that. He and the other Special Education Directors met with the head of the DHHS Medicaid to Schools Program. The consensus of the group was that a direct answer was not received.

Chairman Mann commented what stood out to him during review of the information provided was that they are removing the ability for a School Psychologist to make an order. The change appears to be more medically focused and moving away from mental health. Assistant Superintendent Thompson noted, if you have a Psychologist in your schools, they can write orders. They have to be a Board-Certified Psychologist and not a DOE School Certified Psychologist. Basically what DHHS is saying is the school is just a setting where students receive Medicaid services, and as a result there needs to be Board Certified School Psychologists, Speech Pathologists, etc. They need to be DOE certified in order to practice in a school. In nearly all public schools the positions are DOE certified.

Asked if the belief is that the rule change will cause some to seek the additional certification, he spoke of the shortage in that area. Each district, depending on its size, will respond differently. Having spoken with the Directors from both Manchester and Nashua, he is aware they stand to lose millions of dollars. The ability for them to bring a physician on staff does exist, assuming they can find one that is willing to come on board. The cost benefit for the Hollis School District is really not there. However, the District does contract with Boothby Therapy Services. He had a conversation with their counsel who indicated they are looking into hiring a physician who perhaps could consult with districts, and orders could be written through the consulting physician. Again, there are FERPA issues that would have to be addressed.

Vice Chairman Fareed commented she feels as if this is a double-edge sword; funding and facilitating services is difficult, but there is a positive side. For a lot of families it is difficult to grapple with the distinction between the school and medical models of who provides services, who calls for services, how those services get delivered. Perhaps in that respect it will help clarify for districts and families. That is a critically important distinction.

She spoke of efforts to fill a nurse position at the SAU level, and questioned whether it would be worthwhile for the position to be changed to that of an ARPN to provide the District with an on-staff prescriber for these services, and fill a position that is already known to be a need.

Assistant Superintendent Thompson spoke of standing meetings with the nursing staff and his intent to discuss the nursing position at that meeting. His concern is that he sees two separate and pressing issues. Medicaid to Schools is a revenue issue and the other is a student need. The purpose of the nurse position (using non-allocated IDEA funds) is to serve students. There is a need to address the issue of coverage; when nurses are out (across six schools) with illnesses, personal days, professional development, field trips, time they spend at other meetings. It is a health safety issue.

He remarked if having his choice between 3 days a week of nurse service to cover for our nurses when they are out or one person, who we may not even be able to hire, whose job is to sit and write orders, he would prefer the nurse service.

Asked if a student's physician could write the orders, he stated the student's physician could write the orders as a member of the IEP team, which would require the physician to either attend the meeting or do so through alternative means.

Assistant Superintendent Thompson commented on this being a trend. The three major revenue sources; Special Education Aid, IDEA, and Medicaid to Schools, are all going down. Asked if they are going down via budgets from the State level, he indicated those remain fixed, which is part of the issue. There is a fixed amount of money, which does not change. What the District believes it can be reimbursed for goes up every year. The problem is the pool of money remains the same.

Assistant Superintendent Thompson wished to make it clear that this will not have an impact on the services provided to the students.

- Transportation Update

Superintendent Corey noted the long-time Dispatcher, Kim, has moved on. Her position has been filled by an in-house driver who was sent for training with Student Transportation of America (STA) in Merrimack. He and Assistant Superintendent Bergskaug will meet with the Regional Manager and the new Dispatcher next week. The Dispatcher is now also a driver, which provides for another substitute. To date, STA has been working out well. There was one morning where a driver took ill on the way in, which resulted in a route having to be doubled; however it went well.

Growth is being experienced in both towns, not necessarily in just numbers, but in distance as well. In towns, everybody comes in together, ages together, retires together, and moves out. As time goes on buses don't tend to go into certain sections of town because there are no children there. That is changing again. Looking into the future, it will not be so much of a problem in FY21 for Hollis, but in Brookline, there will be the need to look at adjusting, and there may be the need to add buses to the fleet.

Feedback from parents has been positive.

Vice Chairman Fareed commented on being impressed that STA, for the opening of school, had a couple of substitutes they brought who were living in hotels so they could flex across the districts in the area.

- SAU Barn/CIP/HSTEP Update (Facilities First Aid)

Superintendent Corey commented on the information included in the agenda packet relative to HSTEP construction cost estimates noting, since last month, 15 new items have been priced out.

The committee has decided to move from being called HSTEP, given the volume of work that is not energy related, to Facilities First Aid. The document titled FY21 Bond Warrant Planning has had columns added for use during public presentations. The columns identify the rationale behind the proposed purchase, safety/security, energy savings, etc.

Items that are both new this month and significant include, air handler #3 (\$320,000), which is a large rooftop unit at HUES that provides approx. 60% of ventilation and heating. That will be categorized as end of life. That has to be done regardless of the passage of a bond. The Administration will likely work with the Budget

Committee on a Warrant Article for a bond, which will encompass all projects, and, if that were not to pass, a separate Warrant Article just for air handler #3.

Another large piece is the sprinkler system at HPS (\$706,000). It would involve a massive underground tank as the water storage tank. In the event of an emergency, water would not be pulled from Rocky Pond, it would come automatically from the storage tank.

Another piece at HPS is exterior doors (\$267,000).

There remain approx. 25 items to be priced. The expectation is that information will be available for the next meeting.

The Budget Committee is looking to understanding if it is the intent of the Board to move forward with the bond.

Asked if the committee would bring forward funding recommendations other than a bond, Superintendent Corey stated there would only be two mechanisms to consider for something of this magnitude; traditional bond and capital lease.

As these discussions continue, the Administration will be working with the Budget Committee on whether consideration should be given to refinancing debt. Rates appear to be going down. The question is do we refinance debt and, if so, do we put this cost into it. A larger dollar value has the potential of making the bond more marketable, which can impact the rates.

Asked if the committee is looking into those aspects or if it is an area the Board will need to investigate, Superintendent Corey stated the rates and similar information will be worked on by the Business Administration along with the Budget Committee. If the Budget Committee feels the rates are favorable, there is the potential for rolling them all together if the warrant passes. The District would consider refinancing its debt regardless.

Chairman Mann stated his desire for a recommendation from the committee by the following meeting. Superintendent Corey stated his believe by the time of the next meeting what would be looked for would be a decision of the Board as to whether or not to move forward with the project. The finance mechanism can be delayed somewhat.

Asked about a January timeframe for bond consideration, Superintendent Corey explained there are two bond sales, one of which is in January. The other is done in the spring (much larger sale). All warrants passed for substantial amounts are sent to the New Hampshire Municipal Bond Bank who sells it as one massive bond. That is where the better rates are achieved.

Vice Chairman Fareed commented between the air handler at HUES and the sprinkler system at HPS, there is already discussion of a million dollars as a default request.

Superintendent Corey spoke of the study included in the packet, which was done by John Penney. It will become part of the public presentations, and he wished the Board to have the opportunity for review. The study indicates air handler #3 is the #1 priority. Mr. Penney has done extensive work on the Munters ventilation units at HUES, and feels that is something that can be retro commissioned for better performance. Over the years, as a result of power outages, etc., things get off sequence.

The Board will receive presentations as we get closer to public presentation. Vice Chairman Fareed noted although it is important to understand the Return on Investment (RoI), it is of utmost importance to be able to

understand which items are critical, add infrastructure value, etc. She used the example of the air handler, which has a 50-year ROI; however, the building cannot function without it.

Superintendent Corey stated his belief the Board will be able to be provided a solid number at its November meeting. From there what is looked for is guidance as to where the Board wishes the number to come in at. There are essential items that have to occur, but if the Board wishes, there could be a cap placed on the bond number. The Administration has also been prioritizing what could be removed from the list, if necessary.

He reminded the Board, no matter what the decision is, there are only 10 weeks available during the summer months to get the work done. The project will be prioritized and phased in over time. Asked if he believes the work would go beyond the ten-week window, he spoke of hesitance going over because of the length of the process involved with background checks when having people in school, etc. His preference is not to have contractors in the buildings. Some of the work could be designed to be done over a longer holiday period.

Vice Chairman Fareed spoke of being pleased with the format used to provide information on the various aspects of the project(s), funding sources, and rationale. She commented on the age of the buildings, the additions that have occurred over time, and numerous areas of inefficiencies that were identified during the energy project; inefficiencies that resulted in costs for the District. Most of those items were addressed through the energy project. However, the list provided results in the reclaiming of the buildings for the next 2-3 decades. The architect, who has extensive experience building schools, has indicated the rule of thumb this year for cost per square foot of a school facility is \$300. It would be millions of dollars to construct a new building. When considering if a cap should be put on what the voters are asked to fund, you have to think of the opportunity cost of allowing things to decay because we put them off for so long due to expense.

***There being no objection, the Board opened the floor for public comment.***

Jennifer Noury, 17 Hardy Lane

Stated she has a 3<sup>rd</sup> grader and kindergartener. Her family has been associated with a private preschool since moving to Town. They have had some problems with miscommunication. She is not the owner of Hollis Academy, does not work for the bus company, and does not work for the SAU. She spoke of a historical cap on the number of students transported to/from Hollis Academy. The owner of Hollis Academy is trying desperately to hire someone, and has been doing everything she can to run the transportation van herself to be able to transport those additional students who are not transported by the District. She questioned what will happen the day that van doesn't start, or the owner of Hollis Academy is sick.

Superintendent Corey stated he has spoken with the owner of Hollis Academy. There has traditionally been a cap. Enrollment went up. No one at the SAU or the bus barn was consulted, it was simply assumed transportation could be provided. The transportation is limited by the number of students who fit on the bus.

It is not the responsibility of the District to provide that transportation. It is a private business who is charging customers for a service. Superintendent Corey stated the District will do everything it can. To his knowledge, every afternoon the bus people at HUES go on the bus to ensure there is the right number of seats, and the children board and are transported.

Ms. Noury remarked she was not speaking of the 12 children that are on the bus, she is addressing the overflow. She noted there was some miscommunication. Looking at it from a business perspective, she questioned when the new contract was created, if the transportation companies were informed of the numbers; did the SAU reach out to the various locations busing is provided to, etc.

Vice Chairman Fareed noted the role of the School Board is that of policy and oversight of the management of the schools. It neither has the authority or responsibility to negotiate this kind of execution. That is for the Administration to manage. The policy that is built on the back of State law has to leave the District the freedom to deal with different enrollments in different years. Regarding whether the District asked the various locations about enrollment, they could not tell the District last May, when the new contract was signed, what enrollment would be this year. There is no way of knowing which parents would choose to send their children to which location. The District owes bus transportation to students who are coming to school and going home. There is some flexibility for the destination children are going to for their childcare, but it depends on enrollment.

Chairman Mann remarked, in addition to that, there are approval processes in the handbook that people have to submit to have their child dropped off or picked up. He stated his suspicion, if the limit was reached during that approval process, no further requests would be approved.

Superintendent Corey noted the bus company was sold, but the management team is the same management team that has been in place for the past 20 years. In terms of the historical number, the people the owner of Hollis Academy has been talking to have not changed. Superintendent Corey stated he spoke directly to the owner. It was her belief that if she had enrolled her full number of 60 kids that it was the District's responsibility to transport those students. It is a private business. The Town licensed her for 60. That doesn't mean the District provides transportation for 60 kids. Our buses change every day; students get dropped off at different relative homes, etc. Every afternoon for about 45 minutes the office does an amazing job of making sure every student gets to the right place.

With regard to the van, Superintendent Corey stated he would worry very much about the kids and would do everything he could to help the situation were the van to break down, but he struggles with the fact that it is a private entity.

Ms. Noury spoke of being a taxpayer and the business being located in Town.

Superintendent Corey remarked for legal purposes, the District has to provide transportation to and from school. When a private entity is asking the District to subsidize their business through its transportation, the District will do as much as it possibly can fit on the bus, but once it is filled, the owner has to use her van. That van used to be dedicated to this community, but then she expanded and was using the van to bring in students from other areas.

Superintendent Corey stated he would be happy to follow up with Ms. Noury noting the Administration took a lot of backlash about that for something it was unaware was occurring.

Ms. Noury stated she reported, back in February, when she registered her kindergartener, that he was going to Hollis Academy. It goes back to communication because she has to wonder if having gone through all of the paperwork that was submitted, how many children were correctly reported to the school in a timely manner and then it went over after parents had made plans, etc.

Vice Chairman Fareed questioned if her child had not received the transportation expected. Ms. Noury indicated her child was transported.

Vice Chairman Fareed spoke of the number of seats on a bus and the inability of the District to be able to increase ridership and divert buses to a particular location. There is a pragmatic matter of determining how many children will be on a certain route and then assigning certain buses to that route. It would require an extraordinary situation to change the routes. It seems to her the pragmatics have to be that you submit your form, as you did, and there must be a deadline after which we are not responsible for new people coming in and

saying we want that transportation also. We would have to be able to say if there is a seat fine, but if there isn't, we can't be adding a bus that comes at an expense of multiple thousands of dollars with driver pressures, etc. because people feel like they can take whatever bus they want to whatever destination they want given whatever day they are in. It is not possible with small children.

Ms. Noury stated her frustration to be she and every other parent she has spoken with turned in their paperwork in February and March to the school and then all of a sudden it was, this is not working. As a working parent this was a problem.

Vice Chairman Fareed questioned if it is known if all of the parents who wanted these seats submitted their application in a way that provided the needed time. Superintendent Corey responded he does not know that. The piece would be that is a bus company issue and an issue with the owner of Hollis Academy.

Superintendent Corey stated his bigger concern is the situation raised of what would occur were the van to break down. That concerns him greatly.

Ms. Noury stated it has been figured out for now, but she would like to know, moving forward, how this is done in a safe and equitable manner.

Superintendent Corey stated he would follow-up with Ms. Noury. He reiterated concern with the scenario of the van breaking down. They have solved the issue of the students who are on the buses, and there is a system at the school.

- FY19 Year-End Financial Update

Kristen Maher, Assistant Business Administrator, noted the revised Expense Revenue Report provided. In May, the Administration reported concerns there would not be an unreserved fund balance at year end to be returned to the tax base. What remains, after approved allocations are made, is \$82,753.

Ms. Maher noted paraprofessional positions (regular education) that were unfilled, and a lesser use of substitutes (availability). As of this time, the District is fully staffed.

Regarding special education, the budget line item for contracted services went over budget. Some of the contract services for regular education students were provided for by inhouse employees, which resulted in savings.

There was a slight increase in the costs for telephone. A change has been made effective September 1<sup>st</sup>, and it is hoped savings will result.

Utility costs were higher than expected. Savings anticipated through the HSTEP project will be slower than anticipated. Chairman Mann stated his expectation the higher than anticipated cost is related to peak demand charges. Ms. Maher remarked that had a lot to do with it as did savings achieved in FY18 and FY19; monies expended for solar panels were not recaptured as quickly as anticipated, e.g., in FY18 only half a year's savings were achieved. Moving forward, the savings will be achieved as the rating has been changed by Eversource, which impacts the surcharges that represented the biggest portion of the electric bill.

Superintendent Corey noted the savings were realized from a dollar amount as the cost was removed from the budget. Monies had to be borrowed from other lines as that one went over. He thanked the Business Office for their work, which resulted in the ability to return funds to the taxpayers. Noted was that the lights, which had



been projected as accounting for 15% of the anticipated savings, were not able to be done as part of Phase I of the project. Once the Phase II items are completed, additional savings will be achieved.

As an educator, he commented, he does not want to lose sight of the environmental change, from a learning environment, for our students. He commented on how the room the Board was meeting in couldn't have been used for that purpose years ago given the conditions (like a wind tunnel).

Vice Chairman Fareed reiterated how the efforts put forth go towards expanding the life of the facilities. The Library/Learning Commons was once three classrooms. Projections are for rising enrollments over the next ten years. If that comes to fruition, having the flexibility with the space, because of the renovations that were done with the energy project and hopefully some of the next pieces being discussed, there would be the opportunity to reconfigure the building for more students.

Ms. Arthur questioned how the substitute needs are being addressed. Ms. Maher stated the H.R. Department is trying to get the word out that substitutes are needed. Asked how the compensation for substitutes is determined, Superintendent Corey stated it to be set during budget season. The Administration surveys neighboring communities to ensure it is in line. The pool has shrunk because of the number of job opportunities available.

- Update on Budget Building Efforts

Superintendent Corey noted the CPI is typically what is used by the Budget Committee when considering guidance. Guidance is a unique formula to the Town, which works very well. Exempt from guidance are certain items such as special education costs, which are mandated. The philosophy has been to support all learners so that monies don't have to be taken away from regular education items to support services that may be needed if a child were to move into the District mid-year, etc.

NESDEC enrollment projections for the District as well as the SAU were provided.

The District had been on a downward trajectory in terms of enrollment; however, that trend is expected to end. In 2019, enrollment is close to projection and in 2020 NESDEC is projecting enrollment to increase to 1,309 (Hollis K-12). In 2029 (ten-year projection), enrollment indicates 1,627. That represents significant growth. Typically what happens is bubble classes. The information will be provided to the Budget Committee.

Round 1 of the budget process has taken place. The process starts with a list of needs and wants.

The SAU budget has a significant impact on the Hollis School District budget. Noted was that the first draft of the SAU budget would be presented the following evening and would be approved in the December timeframe. Although a lean budget, there is the request for an additional position. The SAU has been discussing the position of Facilities Director for a number of years. It is one of the pieces missing, in a SAU that maintains 7 buildings, countless acres of fields, and many projects ongoing. The position is seen as one needed from a day-to-day perspective.

Ms. Maher spoke of the efficiencies that could be gained through a single point person for all three districts having the knowledge of facility projects underway and the ability to take advantage of buying power when purchasing.

The District budget will include a recommendation for the enVision math program for four years to achieve a volume savings. We will move forward with a social studies focus. The expectation is that the State will approve standards in the coming months. Professional development around social studies and curriculum work

will be included in the budget. In the areas of personnel, the preschool teacher already on board will be included in the budget. As a result of move-ins over the summer, a new preschool program had to be established. IDEA funds are being utilized for the district-wide substitute nurse. It was brought up last year, and was not able to be officially put in the budget. When the funds were received, they were allocated to that position. The difficulty is in finding someone to fill the position.

Chromebooks are being added for grade 3 at HPS and additional Chromebooks at HUES.

House Bill 1612 results in the requirement for computers to be equipped with Windows 10. The estimate is a cost of approx. \$25,000 at HPS and \$30,000 - \$40,000 at HUES; hardware to support the software. It was noted HB 1612 was intended to have no financial impact.

Security upgrades will continue to be implemented.

- Hiring Update

Superintendent Corey stated hiring for all hourly positions is a continuing struggle. The District is fully staffed for custodians, which has taken about a year. There is a full complement of paraprofessional staff.

Assistant Superintendent Thompson noted because of increased need in the English Language Learners (ELL) population, a full time ELL teacher had to be hired (SAU-wide position). A second position that will be used in the District, but will be shared SAU wide, is a Speech Language Pathologist. Most of the speech language pathology services are contracted through Boothby. Through the hiring of this position, we are able to eliminate one of the half-time contracted services in the District. We're getting twice the amount of contact hours for less cost than the half-time position.

One of the areas where the District has not had any luck filling, and is currently being held, is the Assistant Director position at the SAU. Assistant Superintendent Thompson remarked the responsibilities are being shared by him, Amy Rowe, and some addressed through stipends to leaders within the buildings who are able to handle the administrative needs.

Superintendent Corey spoke of starting to experience difficulty in hiring teachers. There are fewer young men and women coming into the profession.

- Hollis School District Water System

Superintendent Corey spoke of a meeting he had with the Town. A review is being conducted of the Town's Ten-Year Masterplan (Plan). He stated the desire to make the Board aware of the need, in the next 3-4 years, to consider what to do if the water system for the schools and downtown is not able to meet the demands. Discussions around whether the District should look to get out of the water business and move the management of the system to another entity should take place.

That topic came up in discussion of the Plan. Superintendent Corey is submitting a document that will be included in the Plan. In that, it asks how the District should be approaching the water system.

Vice Chairman Fareed noted the pipes go from the Rocky Pond station into the center of Town, under the wetlands. Prior to Superintendent Corey's arrival in the District, every year, year after year, there were issues of leaks. They couldn't get to the pipes to find all of the leaks. There was tremendous concern about contamination, etc. A large amount of funding and consumption of staff resources was expended.

Superintendent Corey commented the District would not have the capital to fix the system should it fail. Chairman Mann remarked if it went there would be no water to the schools. He spoke of the establishment of the Water System Trust, and questioned the type of professional services the District would need to conduct a review of the system and provide recommendations for long-term planning.

Superintendent Corey responded in working with the Town Manager and the Town's Development Director, there will be discussions around that. It may be that a water company from one of the neighboring towns could be brought in to study the system and provide input on the best approach.

### **DELIBERATIONS**

- To see what action the Board will take regarding the policy memo submitted by the Policy Committee

#### **JCA – Change of School or Assignment**

- 1<sup>st</sup> Reading; 9-4-19

*Given its second reading;*

**MOTION BY MEMBER FAREED TO AMEND JCA – CHANGE OF SCHOOL OR ASSIGNMENT, IN THE THIRD PARAGRAPH BY INSERTING “WILL PRESENT THE MATTER TO THE SCHOOL BOARD. THE BOARD MUST VOTE TO APPROVE THE REASSIGNMENT BEFORE THE REASSIGNMENT CAN OCCUR. UPON SCHOOL BOARD APPROVAL, THE SUPERINTENDENT” BEFORE “MAY APPROVE REASSIGNMENT”, AND ACCEPT THE SECOND READING, AS AMENDED**

**MOTION SECONDED BY MEMBER KELLNER**

### **ON THE QUESTION**

Ms. Kellner noted at the time of the first reading, the desire was expressed to include language around the role of the Board. Another question raised was with regard to whether RSA 194:14-a had been rescinded. A review of the RSA indicated it remains in place.

**MOTION CARRIED**

**5-0-0**

#### **JEC – Manifest Educational Hardship**

- 1<sup>st</sup> Reading; 9-4-19

*Given its second reading;*

**MOTION BY MEMBER FAREED TO ACCEPT THE SECOND READING OF POLICY JEC – MANIFEST EDUCATIONAL HARDSHIP, AS PRESENTED**

**MOTION SECONDED BY MEMBER KELLNER**

### **ON THE QUESTION**

Ms. Kellner noted no changes have been proposed since the time of the first reading.

**MOTION CARRIED**

**5-0-0**

**EHB – Data/Records Retention**

- 1<sup>st</sup> Reading; 9-4-19

*Given its second reading;*

**MOTION BY MEMBER FAREED TO AMEND POLICY EHB – DATA/RECORDS RETENTION, BY REPLACING “IS” WITH “ARE”, DELETING THE COMMA FOLLOWING “REGULATIONS” AND THE WORD “ALSO”, REPLACE “ADDRESSES” WITH “ADDRESS”, AND ACCEPT THE SECOND READING, AS AMENDED**

**MOTION SECONDED BY MEMBER KELLNER**

ON THE QUESTION

Ms. Kellner noted the changes proposed are grammatical.

**MOTION CARRIED**

**5-0-0**

**GADA – Employment References and Verification (Prohibiting Aiding and Abetting of Sexual Abuse)**

- 1<sup>st</sup> Reading; 9-4-19

*Given its second reading;*

**MOTION BY MEMBER FAREED TO AMEND POLICY GADA – EMPLOYMENT REFERENCES AND VERIFICATION (PROHIBITING AIDING AND ABETTING OF SEXUAL ABUSE), BY REPLACING “RECOMMENDATION” WITH “REFERENCE”, AND ACCEPT THE SECOND READING AS AMENDED**

**MOTION SECONDED BY MEMBER KELLNER**

ON THE QUESTION

Ms. Kellner noted the recommended change to be the result of the discussion that occurred at the time of the first reading.

**MOTION CARRIED**

**5-0-0**

**JEB - Age of Entrance**

*Given its first reading;*

**MOTION BY MEMBER FAREED TO ACCEPT THE FIRST READING OF POLICY JEB - AGE OF ENTRANCE, AS PRESENTED**

**MOTION SECONDED BY MEMBER KELLNER**

ON THE QUESTION

Chairman Mann questioned language regarding validating residency, and was told residency is addressed under a different policy. He suggested that policy be cited within policy JEB. Ms. Arthur stated agreement.

**MOTION CARRIED**

**5-0-0**

**JLCB - Immunizations of Students**

*Given its first reading;*

**MOTION BY MEMBER FAREED TO ACCEPT THE FIRST READING OF POLICY JLCB - IMMUNIZATIONS OF STUDENTS, AS PRESENTED**

**MOTION SECONDED BY MEMBER KELLNER**

ON THE QUESTION

Ms. Kellner noted the recommendation of the Policy Committee to include language stating the policy is also applicable to home schooled students enrolled for a portion of the day. Legal reference related to physical exams of pupils was also included.

**MOTION CARRIED**

**5-0-0**

**JLCC - Head Lice/Pediculosis**

*Given its first reading;*

**MOTION BY MEMBER FAREED TO ACCEPT THE FIRST READING OF POLICY JLCC - HEAD LICE/PEDICULOSIS, AS PRESENTED**

**MOTION SECONDED BY MEMBER KELLNER**

ON THE QUESTION

Ms. Kellner stated the proposed changes are the result of policy updates the New Hampshire School Board Association does in the spring. The policy was updated to more accurately reflect that it is related to head lice and not communicable diseases, and added language to reduce the stigma or embarrassment around a student that may have the condition.

**MOTION CARRIED**

**5-0-0**

**MOTION BY MEMBER FAREED TO RECONSIDER POLICY EHAB – DATA GOVERNANCE AND SECURITY**

**MOTION SECONDED BY MEMBER KELLNER**

ON THE QUESTION

Superintendent Corey noted the policy had been approved by the Board. It was amended by the COOP School Board by deleting the words “when necessary” in the last sentence of the second paragraph under Section F. The Brookline School Board has approved the policy with that change. The desire is for the policy to be consistent across all districts.

**MOTION CARRIED**

**5-0-0**

**EHAB – Data Governance and Security**

- 1<sup>st</sup> Reading; June 5, 2019 (as amended)
- 2<sup>nd</sup> Reading; August 7, 2019 (as amended)
- 3<sup>rd</sup> Reading; September 4, 2019 (as amended)
- Adopted; September 4, 2019

**MOTION BY MEMBER FAREED TO AMEND THE LAST SENTENCE IN THE SECOND PARAGRAPH OF SECTION F BY DELETING “WHEN NECESSARY” AND ADOPT, AS AMENDED MOTION SECONDED BY MEMBER KELLNER**

**MOTION CARRIED**

**5-0-0**

**NON-PUBLIC SESSION**

**MOTION BY MEMBER FAREED THAT THE BOARD, BY ROLL CALL, GO INTO NON-PUBLIC SESSION PURSUANT TO RSA 91-A:3 II (a) THE DISMISSAL, PROMOTION OR COMPENSATION OF ANY PUBLIC EMPLOYEE**

**MOTION SECONDED BY MEMBER ROY**

*A Viva Voce Roll Call was conducted, which resulted as follows:*

Yea: Brooke Arthur, Carryl Roy, Amy Kellner, Robert Mann, Tammy Fareed

5

Nay:

0

**MOTION CARRIED**

*The Board went into non-public session at 7:45 p.m.*

*The Board came out of non-public session at 8:06 p.m.*

**ADJOURNMENT**

**MOTION BY MEMBER FAREED TO ADJOURN**

**MOTION SECONDED BY MEMBER KELLNER**

**MOTION CARRIED**

**5-0-0**

*The October 2, 2019 meeting of the Hollis School Board was adjourned at 8:07 p.m.*

Date \_\_\_\_\_

Signed \_\_\_\_\_

# Hollis, NH Historical Enrollment

School District: Hollis, NH PK-6 and 7-12 Coop - SAU #41

10/2/2019

Note: Town of Hollis converted Kindergarten to a full-day program in 2018-19.

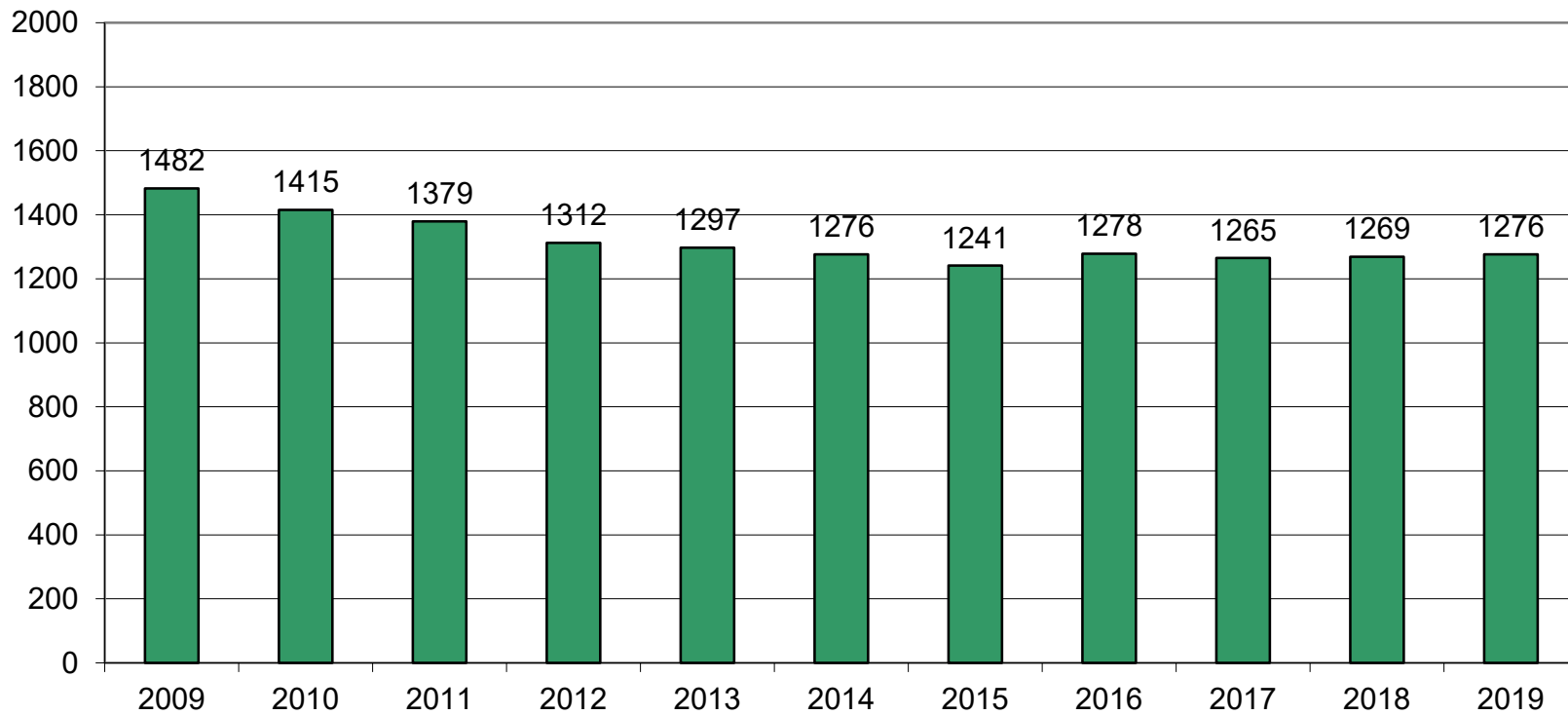
Historical Enrollment By Grade																			
Birth Year	Births	School Year	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UNGR	K-12	PK-12
2004	62	2009-10	16	58	86	84	100	90	130	113	143	143	124	130	141	140	0	1482	1498
2005	54	2010-11	26	53	83	90	90	106	88	131	106	139	135	125	131	138	0	1415	1441
2006	51	2011-12	24	60	79	82	93	97	103	96	129	106	144	134	124	132	0	1379	1403
2007	41	2012-13	24	62	77	86	85	91	98	108	97	129	94	142	121	122	0	1312	1336
2008	46	2013-14	18	69	92	82	95	91	96	104	107	93	118	91	130	129	0	1297	1315
2009	49	2014-15	19	54	82	106	92	100	93	99	94	110	93	127	89	137	0	1276	1295
2010	39	2015-16	18	49	81	92	105	95	106	95	100	101	109	90	124	94	0	1241	1259
2011	37	2016-17	18	59	79	86	95	117	94	106	101	100	99	112	99	131	0	1278	1296
2012	37	2017-18	11	65	80	89	90	101	123	98	111	99	101	101	112	95	0	1265	1276
2013	40	2018-19	18	80	71	80	94	96	107	125	75	106	110	114	108	103	0	1269	1287
2014	34	2019-20	17	68	90	83	86	97	101	102	121	100	112	105	102	109	0	1276	1293

Historical Enrollment in Grade Combinations									
Year	K-3	4-6	K-6	K-8	5-8	6-8	7-8	7-12	9-12
2009-10	328	333	661	947	529	399	286	821	535
2010-11	316	325	641	886	464	376	245	774	529
2011-12	314	296	610	845	434	331	235	769	534
2012-13	310	297	607	833	432	334	226	705	479
2013-14	338	291	629	829	400	304	200	668	468
2014-15	334	292	626	830	396	303	204	650	446
2015-16	327	296	623	824	402	296	201	618	417
2016-17	319	317	636	837	401	307	201	642	441
2017-18	324	322	646	856	431	308	210	619	409
2018-19	325	328	653	834	413	306	181	616	435
2019-20	327	300	627	848	424	323	221	649	428

Historical Percentage Changes			
Year	K-12	Diff.	%
2009-10	1482	0	0.0%
2010-11	1415	-67	-4.5%
2011-12	1379	-36	-2.5%
2012-13	1312	-67	-4.9%
2013-14	1297	-15	-1.1%
2014-15	1276	-21	-1.6%
2015-16	1241	-35	-2.7%
2016-17	1278	37	3.0%
2017-18	1265	-13	-1.0%
2018-19	1269	4	0.3%
2019-20	1276	7	0.6%
<b>Change</b>		<b>-206</b>	<b>-13.9%</b>

# Hollis, NH Historical Enrollment

**K-12, 2009-2019**







# Hollis, NH Projected Enrollment

School District: Hollis, NH PK-6 and 7-12 Coop - SAU #41

10/2/2019

Enrollment Projections By Grade*																				
Birth Year	Births		School Year	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UNGR	K-12	PK-12
2014	34		2019-20	17	68	90	83	86	97	101	102	121	100	112	105	102	109	0	1276	1293
2015	50		2020-21	18	100	75	99	88	91	102	101	96	131	106	116	105	99	0	1309	1327
2016	47		2021-22	19	94	110	82	105	93	96	102	95	104	139	110	116	102	0	1348	1367
2017	53		2022-23	20	106	103	120	87	111	98	96	96	103	110	144	110	113	0	1397	1417
2018	48		2023-24	21	96	117	113	127	92	117	98	90	104	109	114	144	107	0	1428	1449
2019	46	(est.)	2024-25	22	93	106	128	120	135	97	117	92	97	110	113	114	140	0	1462	1484
2020	49	(est.)	2025-26	23	98	102	116	136	127	142	97	110	99	103	114	113	111	0	1468	1491
2021	49	(est.)	2026-27	24	97	108	112	123	144	134	143	91	119	105	107	114	110	0	1507	1531
2022	49	(est.)	2027-28	25	98	107	118	119	130	152	135	134	98	126	109	107	111	0	1544	1569
2023	48	(est.)	2028-29	26	96	108	117	125	126	137	153	127	145	104	130	109	104	0	1581	1607
2024	48	(est.)	2029-30	27	96	106	118	124	133	133	138	144	137	154	108	130	106	0	1627	1654

Note: Ungraded students (UNGR) often are high school students whose anticipated years of graduation are unknown, or students with special needs - UNGR not included in Grade Combinations for 7-12, 9-12, etc.

Based on an estimate of births     
  Based on children already born     
  Based on students already enrolled

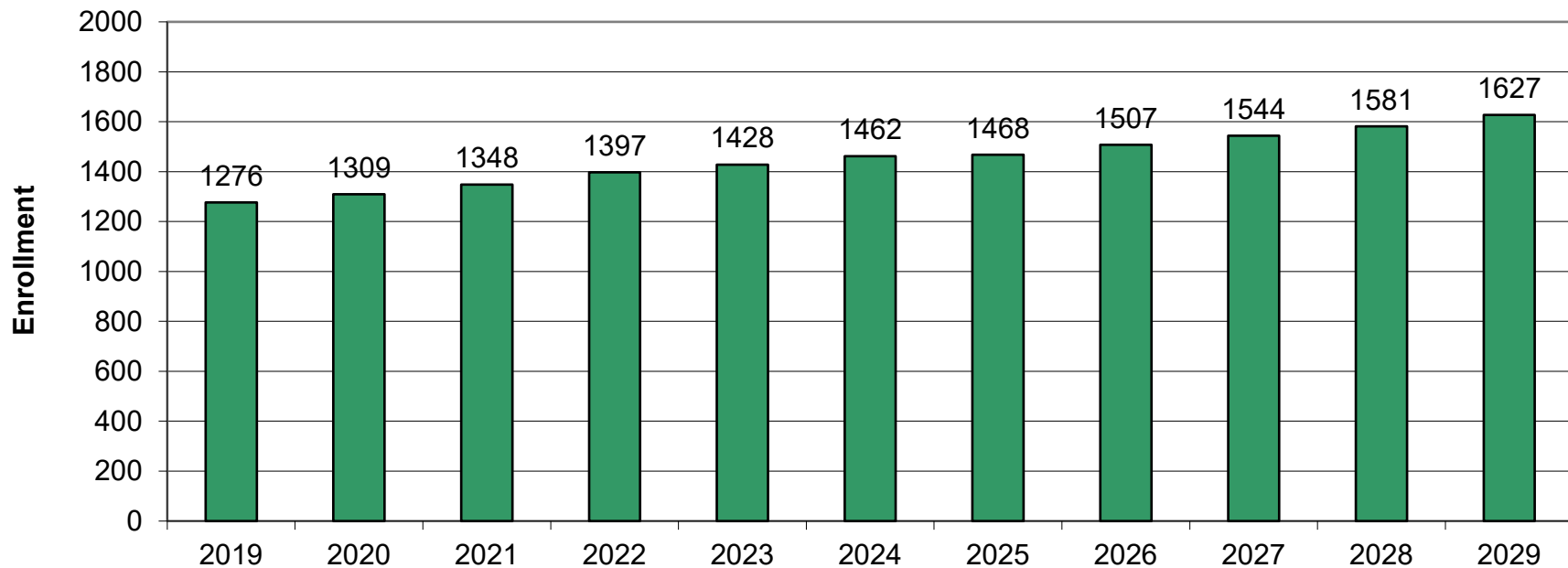
Projected Enrollment in Grade Combinations*									
Year	K-3	4-6	K-6	K-8	5-8	6-8	7-8	7-12	9-12
2019-20	327	300	627	848	424	323	221	649	428
2020-21	362	294	656	883	430	328	227	653	426
2021-22	391	291	682	881	397	301	199	666	467
2022-23	416	305	721	920	393	295	199	676	477
2023-24	453	307	760	954	409	292	194	668	474
2024-25	447	349	796	985	403	306	189	666	477
2025-26	452	366	818	1027	448	306	209	650	441
2026-27	440	421	861	1071	487	353	210	646	436
2027-28	442	417	859	1091	519	367	232	685	453
2028-29	446	416	862	1134	562	425	272	719	447
2029-30	444	404	848	1129	552	419	281	779	498

Projected Percentage Changes			
Year	K-12	Diff.	%
2019-20	1276	0	0.0%
2020-21	1309	33	2.6%
2021-22	1348	39	3.0%
2022-23	1397	49	3.6%
2023-24	1428	31	2.2%
2024-25	1462	34	2.4%
2025-26	1468	6	0.4%
2026-27	1507	39	2.7%
2027-28	1544	37	2.5%
2028-29	1581	37	2.4%
2029-30	1627	46	2.9%
Change		351	27.5%

\*Projections should be updated annually to reflect changes in in/out-migration of families, real estate sales, residential construction, births, and similar factors.

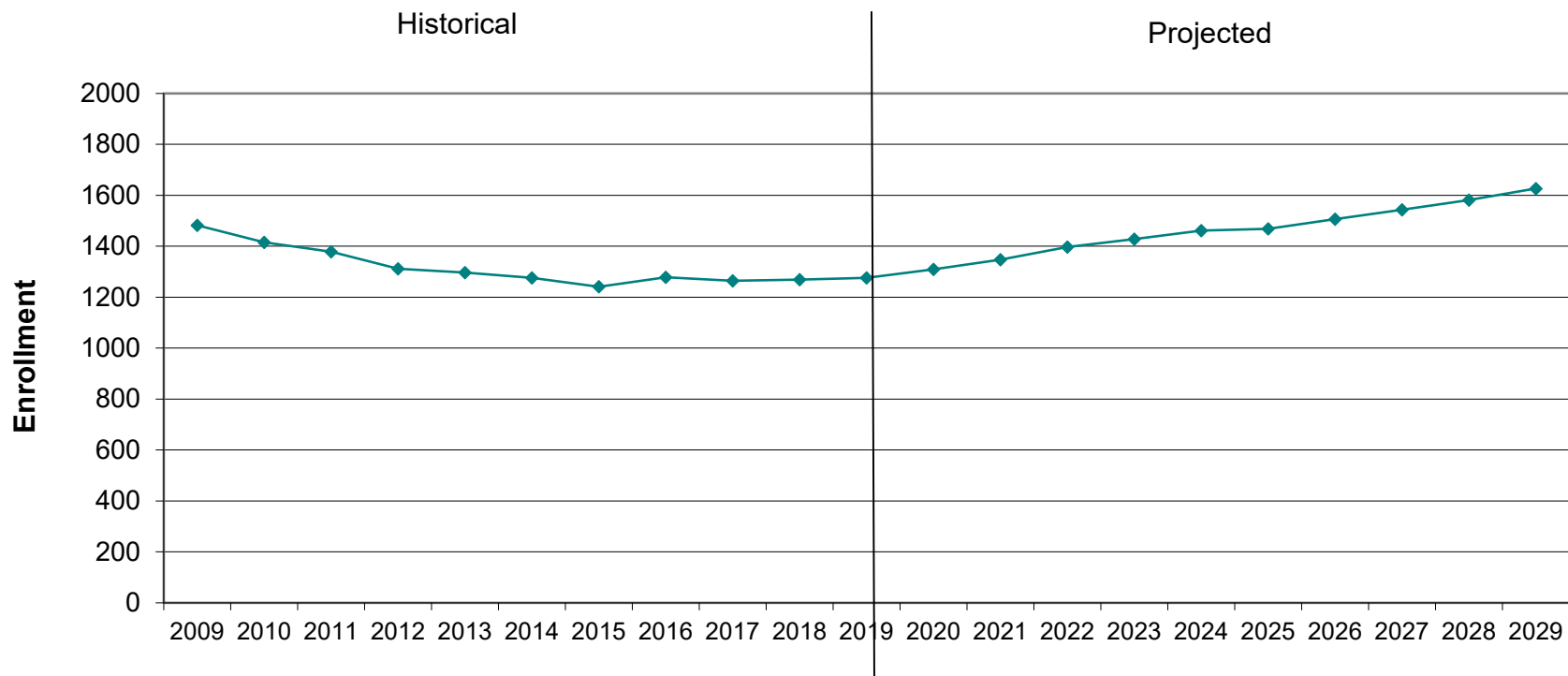
# Hollis, NH Projected Enrollment

K-12 To 2029 Based On Data Through School Year 2019-20

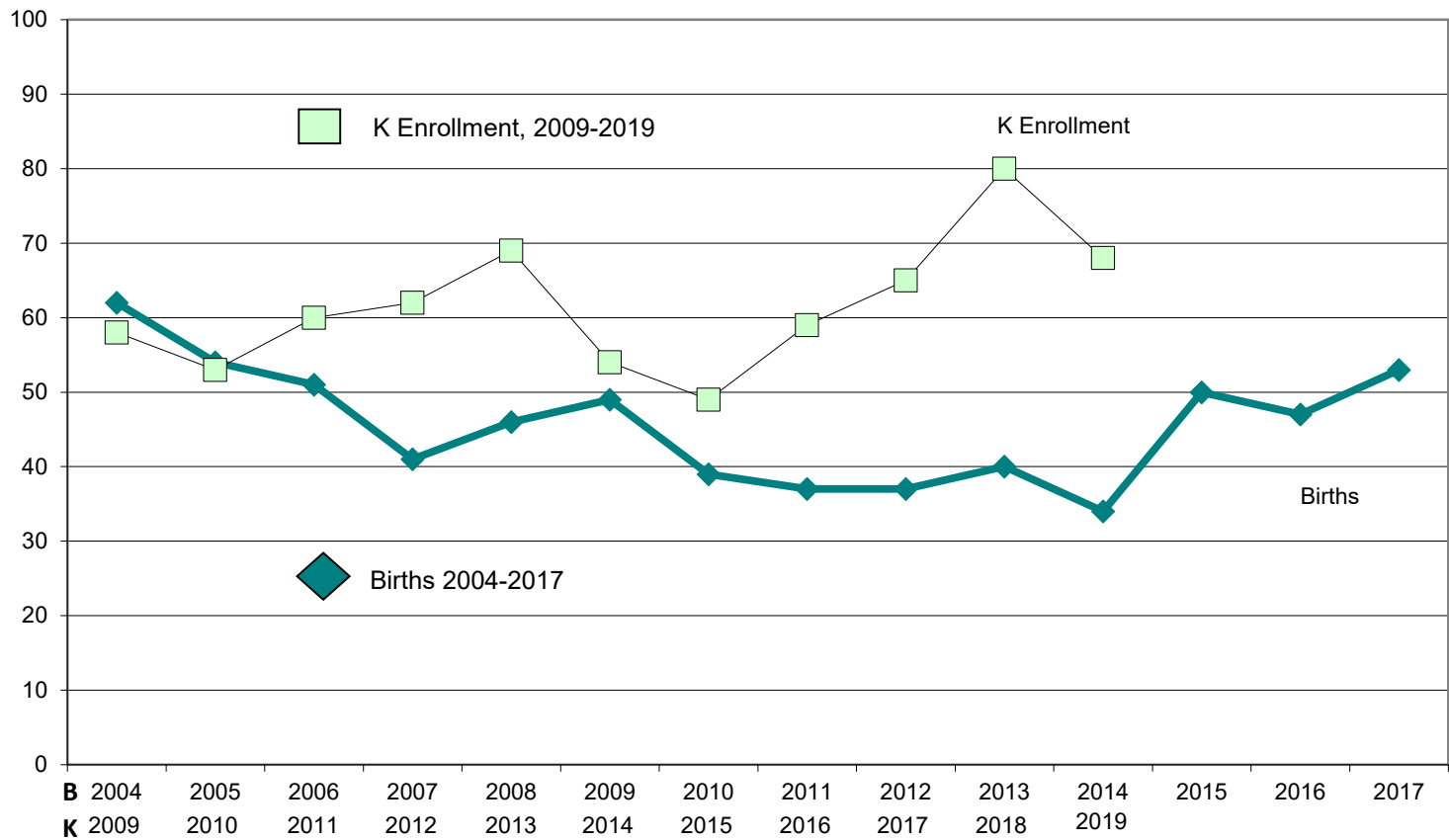


# Hollis, NH Historical & Projected Enrollment

**K-12, 2009-2029**



# Hollis, NH Birth-to-Kindergarten Relationship



# Hollis, NH Additional Data

Building Permits Issued		
Year	Single-Family	Multi-Units
2005	23	2
2015	15	0
2016	12	0
2017	17	0
2018	34	2
2019	0 to date	0 to date

Source: HUD and Building Department

Enrollment History		
Year	Career-Tech 9-12 Total	Non-Public K-12 Total
2005-06	n/a	n/a
2015-16	n/a	n/a
2016-17	n/a	n/a
2017-18	n/a	n/a
2018-19	n/a	n/a
2019-20	0	0

Residents in Non-Public Independent and Parochial Schools (General Education)														
Enrollments as of Oct. 1	K	1	2	3	4	5	6	7	8	9	10	11	12	K-12 TOTAL
	0	0	0	0	0	0	0	0	0	0	0	0	0	0

K-12 Home-Schooled Students	
2019	Hollis 19 (K-6) + 5 (7-12)

K-12 Residents in Charter or Magnet Schools, or "Choiced-out"	
2019	0

K-12 Special Education Outplaced Students	
2019	Hollis (K-6) 16

K-12 Tuitioned-In, Choiced-In, & Other Non-Residents	
2019	0

The above data were used to assist in the preparation of the enrollment projections. If additional demographic work is needed, please contact our office.

# SAU #41, NH Historical Enrollment

School District: SAU #41, NH Consolidation (H+B)

10/2/2019

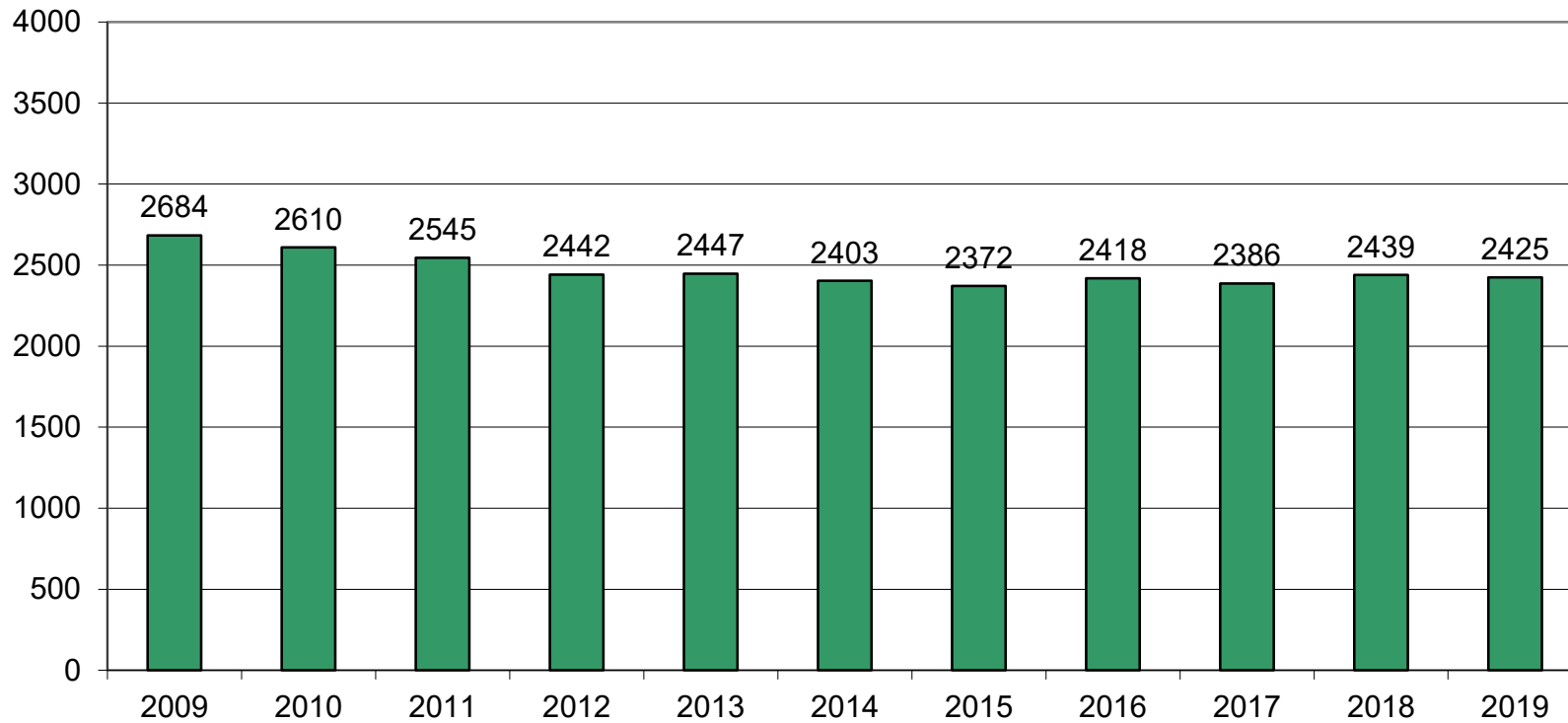
Historical Enrollment By Grade																			
Birth Year	Births	School Year	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UNGR	K-12	PK-12
2004	131	2009-10	28	130	204	172	189	166	235	212	232	245	200	230	238	231	0	2684	2712
2005	99	2010-11	44	131	177	188	179	195	167	236	204	235	237	202	224	235	0	2610	2654
2006	112	2011-12	43	112	162	178	194	187	193	178	232	205	235	239	198	232	0	2545	2588
2007	96	2012-13	53	110	137	170	181	193	188	202	178	231	197	242	216	197	0	2442	2495
2008	82	2013-14	51	125	154	142	184	189	202	201	204	178	223	203	211	231	0	2447	2498
2009	99	2014-15	47	111	142	173	155	191	196	201	196	208	176	232	196	226	0	2403	2450
2010	82	2015-16	44	109	148	157	174	161	202	204	207	198	209	175	233	195	0	2372	2416
2011	75	2016-17	42	137	145	155	168	190	161	208	209	210	203	209	181	242	0	2418	2460
2012	80	2017-18	30	138	157	156	168	179	196	166	213	207	214	207	211	174	0	2386	2416
2013	76	2018-19	57	146	147	158	164	182	186	204	172	220	211	217	211	221	0	2439	2496
2014	81	2019-20	36	141	161	170	168	173	191	182	209	175	214	212	215	214	0	2425	2461

Historical Enrollment in Grade Combinations									
Year	K-3	4-6	K-6	K-8	5-8	6-8	7-8	7-12	9-12
2009-10	695	613	1308	1785	924	689	477	1376	899
2010-11	675	598	1273	1712	842	675	439	1337	898
2011-12	646	558	1204	1641	808	615	437	1341	904
2012-13	598	583	1181	1590	799	611	409	1261	852
2013-14	605	592	1197	1579	785	583	382	1250	868
2014-15	581	588	1169	1573	801	605	404	1234	830
2015-16	588	567	1155	1560	811	609	405	1217	812
2016-17	605	559	1164	1583	788	627	419	1254	835
2017-18	619	541	1160	1580	782	586	420	1226	806
2018-19	615	572	1187	1579	782	596	392	1252	860
2019-20	640	546	1186	1570	757	566	384	1239	855

Historical Percentage Changes			
Year	K-12	Diff.	%
2009-10	2684	0	0.0%
2010-11	2610	-74	-2.8%
2011-12	2545	-65	-2.5%
2012-13	2442	-103	-4.0%
2013-14	2447	5	0.2%
2014-15	2403	-44	-1.8%
2015-16	2372	-31	-1.3%
2016-17	2418	46	1.9%
2017-18	2386	-32	-1.3%
2018-19	2439	53	2.2%
2019-20	2425	-14	-0.6%
<b>Change</b>		<b>-259</b>	<b>-9.6%</b>

# SAU #41, NH Historical Enrollment

**K-12, 2009-2019**



# SAU #41, NH Projected Enrollment

School District: SAU #41, NH Consolidation (H+B)

10/2/2019

Enrollment Projections By Grade*																				
Birth Year	Births		School Year	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UNGR	K-12	PK-12
2014	81		2019-20	36	141	161	170	168	173	191	182	209	175	214	212	215	214	0	2425	2461
2015	100		2020-21	38	185	152	174	182	180	180	194	187	216	178	218	214	219	0	2479	2517
2016	104		2021-22	40	191	199	163	186	195	187	183	201	192	221	182	220	217	0	2537	2577
2017	89		2022-23	42	167	205	214	174	199	202	190	188	206	194	226	184	223	0	2572	2614
2018	89		2023-24	44	166	181	221	228	186	207	206	197	193	208	198	228	185	0	2604	2648
2019	93	(est.)	2024-25	46	172	180	196	236	245	193	210	215	201	195	212	200	229	0	2684	2730
2020	95	(est.)	2025-26	48	176	185	194	209	253	254	197	216	218	203	199	214	202	0	2720	2768
2021	94	(est.)	2026-27	50	174	190	200	207	223	262	259	205	222	219	207	201	217	0	2786	2836
2022	92	(est.)	2027-28	52	171	188	205	214	221	233	268	266	209	225	223	209	203	0	2835	2887
2023	92	(est.)	2028-29	54	171	185	203	219	229	230	237	279	273	211	229	226	212	0	2904	2958
2024	93	(est.)	2029-30	56	172	185	199	216	235	238	234	240	284	277	215	231	230	0	2956	3012

Note: Ungraded students (UNGR) often are high school students whose anticipated years of graduation are unknown, or students with special needs - UNGR not included in Grade Combinations for 7-12, 9-12, etc.

Based on an estimate of births

Based on children already born

Based on students already enrolled

Projected Enrollment in Grade Combinations*									
Year	K-3	4-6	K-6	K-8	5-8	6-8	7-8	7-12	9-12
2019-20	640	546	1186	1570	757	566	384	1239	855
2020-21	693	554	1247	1650	777	597	403	1232	829
2021-22	739	565	1304	1697	763	576	393	1233	840
2022-23	760	591	1351	1745	786	584	394	1221	827
2023-24	796	599	1395	1785	803	596	390	1209	819
2024-25	784	648	1432	1848	819	626	416	1252	836
2025-26	764	704	1468	1902	885	631	434	1252	818
2026-27	771	744	1515	1942	948	686	427	1271	844
2027-28	778	722	1500	1975	976	743	475	1335	860
2028-29	778	696	1474	2026	1019	789	552	1430	878
2029-30	772	707	1479	2003	996	758	524	1477	953

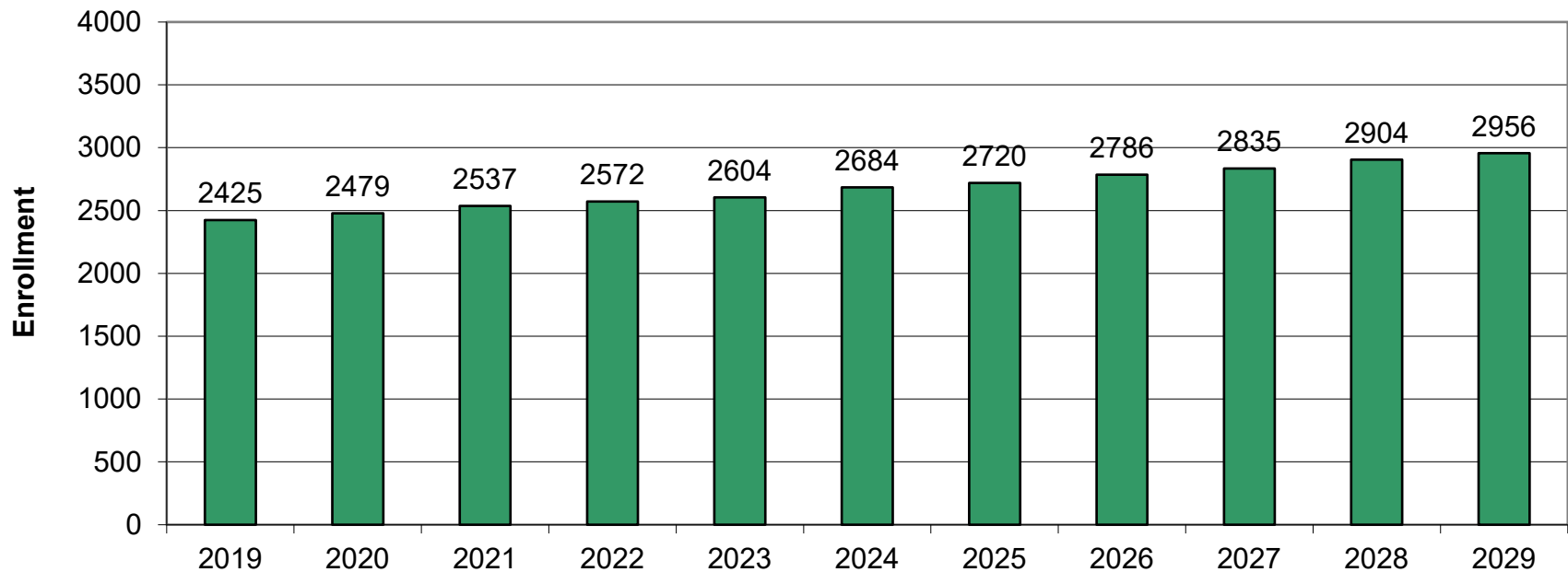
Projected Percentage Changes			
Year	K-12	Diff.	%
2019-20	2425	0	0.0%
2020-21	2479	54	2.2%
2021-22	2537	58	2.3%
2022-23	2572	35	1.4%
2023-24	2604	32	1.2%
2024-25	2684	80	3.1%
2025-26	2720	36	1.3%
2026-27	2786	66	2.4%
2027-28	2835	49	1.8%
2028-29	2904	69	2.4%
2029-30	2956	52	1.8%
Change		531	21.9%

\*Projections should be updated annually to reflect changes in in/out-migration of families, real estate sales, residential construction, births, and similar factors.



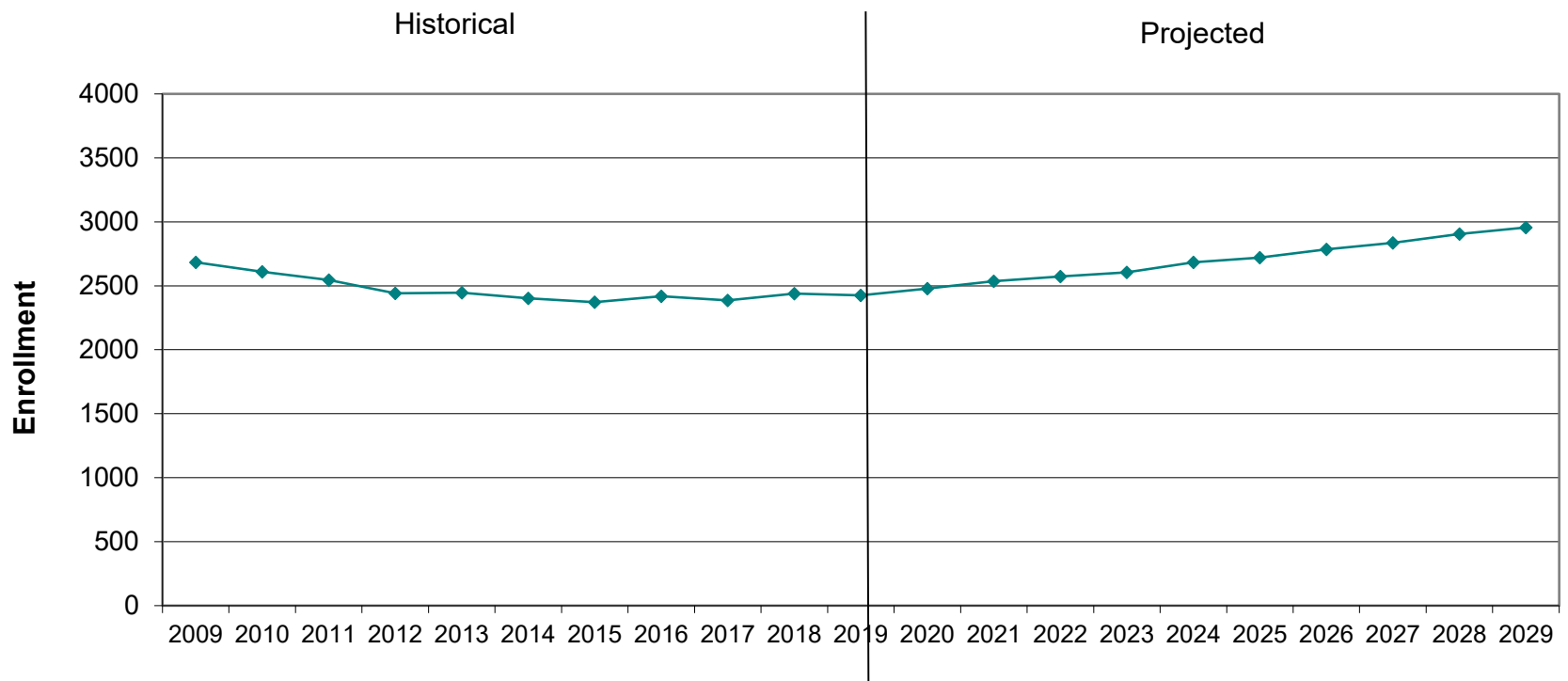
# SAU #41, NH Projected Enrollment

K-12 To 2029 Based On Data Through School Year 2019-20

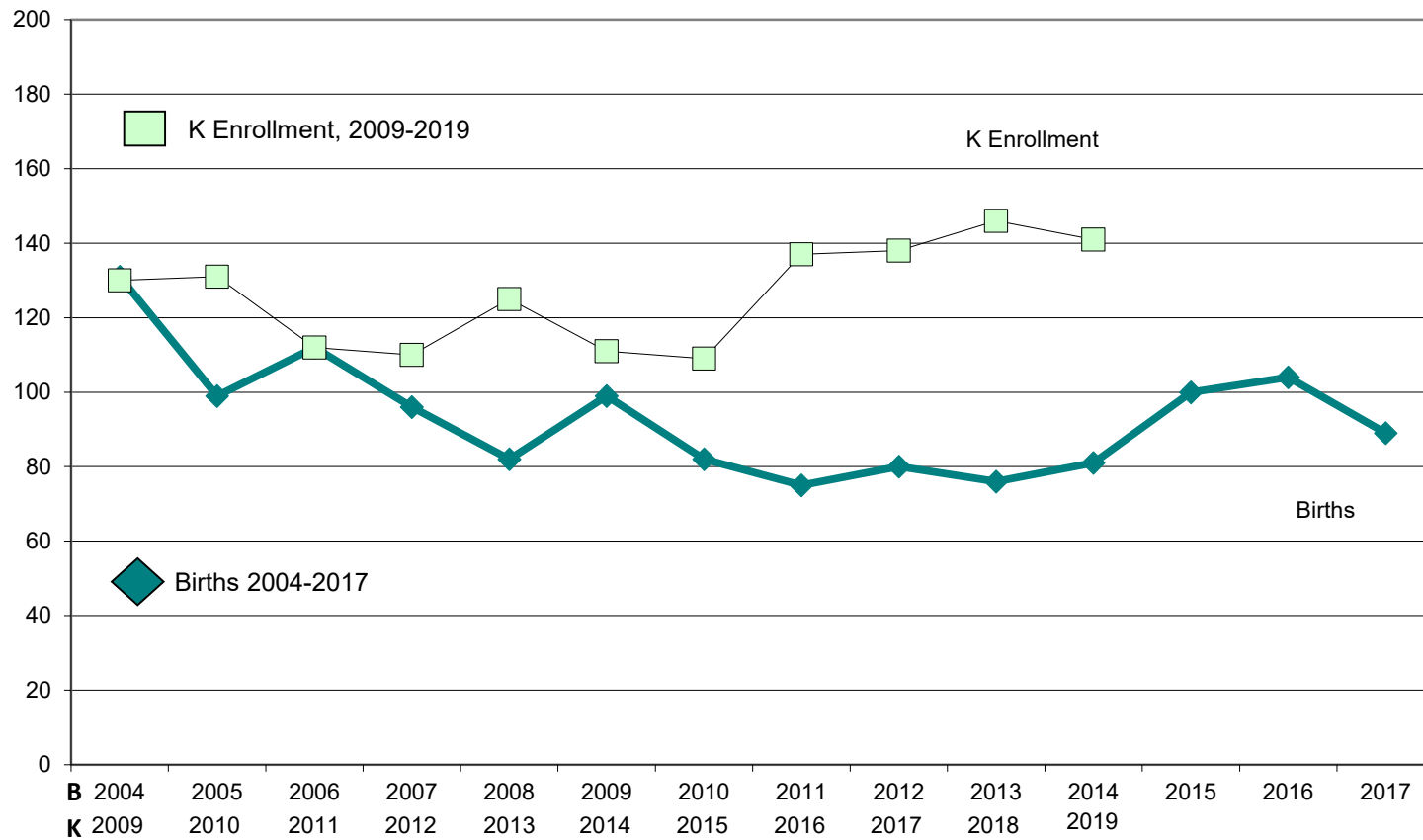


# SAU #41, NH Historical & Projected Enrollment

**K-12, 2009-2029**



# SAU #41, NH Birth-to-Kindergarten Relationship



# SAU #41, NH Additional Data

Building Permits Issued		
Year	Single-Family	Multi-Units
2005	23H, 48B	2H
2015	15H, 21B	0
2016	12H, 23B	0
2017	17H, 22B	0
2018	34H, 23B	2H
2019	0 to date	0 to date

Source: HUD and Building Department

Enrollment History		
Year	Career-Tech 9-12 Total	Non-Public K-12 Total
2005-06	0	0
2015-16	0	0
2016-17	0	0
2017-18	0	0
2018-19	0	0
2019-20	0	0

Residents in Non-Public Independent and Parochial Schools (General Education)														
Enrollments as of Oct. 1	K	1	2	3	4	5	6	7	8	9	10	11	12	K-12 TOTAL
	0	0	0	0	0	0	0	0	0	0	0	0	0	0

K-12 Home-Schooled Students	
2019	0

K-12 Residents in Charter or Magnet Schools, or "Choiced-out"	
2019	0

K-12 Special Education Outplaced Students	
2019	0

K-12 Tuitioned-In, Choiced-In, & Other Non-Residents	
2019	0

The above data were used to assist in the preparation of the enrollment projections. If additional demographic work is needed, please contact our office.