

**HOLLIS SCHOOL BOARD  
SEPTEMBER 1, 2021  
MEETING MINUTES**

A regular meeting of the Hollis School Board was conducted on Wednesday, September 1, 2021, at 6:00 p.m. at the Hollis Upper Elementary School.

Tammy Fareed, Chairman, presided:

Members of the Board Present:                   Amy Kellner, Vice Chairman  
  Brooke Arthur, Secretary  
  Robert Mann  
  Carryl Roy

Members of the Board Absent:

Also Participating:                               Andrew Corey, Superintendent

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**AGENDA ADJUSTMENTS**

Superintendent Corey noted the Board was provided with a copy of the Memorandum of Understanding (MOU) between the District and the Hollis Police Department (copy attached). He wished for that to be added as the last item under discussion.

*There being no objection, the agenda was adjusted as requested.*

**CORRESPONDENCE/RESIGNATIONS/NOMINATIONS**

The Principals Report, which was included as part of the [agenda](#) packet details recent hires. The most recent is a 4<sup>th</sup> grade teacher; position necessitated by enrollment increase. Also included within the agenda packet was an overview of all staff within the two buildings. Noted was that the Hollis Upper Elementary School (HUES) Library Media Specialist, Brenda Nickerson, was inadvertently omitted from that overview. Teacher training days are wrapping up. The district continues to seek a candidate for the position of Guidance Counselor at HUES.

**APPROVAL OF MINUTES**

Hollis School Board ..... [August 11, 2021](#)  
*Member Arthur was Absent*

*The following amendments were offered:*

Page 15, Line 25; replace “school” with “shoe”  
Page 18, Line 9; “teacher” should be plural

**MOTION BY MEMBER ARTHUR TO ACCEPT, AS AMENDED  
MOTION SECONDED BY MEMBER ROY  
MOTION CARRIED**

**4-0-1**  
*Member Arthur Abstained*

**PUBLIC INPUT**

Jaima Wilder, 48 Pierce Lane

Presented the Board with a research document to demonstrate that there is substantial evidence to support a mask optional approach reasonably and responsibly in our schools. The document was signed by 93 residents.

Also presented was a petition signed by over 250 Hollis-Brookline residents in support of masks being optional for all of our schools. Ms. Wilder noted not all of the same people signed both.

Ms. Wilder stated those who were supportive of this respectfully insisted that the Board put the issue of masks back on the agenda and determine they should be optional. They believe the Board should affirm the rights of parents to choose what medical device their children use or wear and plead with the Board to add the mask discussion back onto the agenda.

Chairman Fareed asked for clarification of the action desired of the Board. Ms. Wilder remarked she was uncertain if the Board would open up the discussion during this meeting. The group wants to be heard and will continue to bring the issue forward. There is a great deal of concern around the issue, which is what resulted in the research conducted. The concerns were that people thought they were doing what is best for our children by having them wear the masks. What they are trying to bring to light is that there is a lot of evidence that does not support that.

Chairman Fareed stated her belief what was stated as the 4<sup>th</sup> item addressed was to bring the issue back before the Board at this meeting and the 5<sup>th</sup> item was that it be placed on the next agenda.

Ms. Wilder responded the request is to open up the discussion now. However, it was unclear if that was an option.

Member Roy asked how many of the 93 signatures are Hollis residents. She clarified she asked only because this Board only speaks for the Hollis schools, and she wants to ensure the Board is hearing from the residents of the Hollis School District.

Ms. Wilder remarked the petition that gained over 250 signatures was taken offline. She was uncertain of the specific breakdown. Chairman Fareed noted the list that was provided via e-mail and introduced the petition to the Board, had the town listed beside the name. Although she did not count it, the representation was about 50/50.

Fred Hubert, 68 Hideaway Lane

Pointed out that while members of the Board were wearing masks, during his time in attendance, he has witnessed them constantly touching their masks. If adults are doing that, children will be doing that, and it renders them completely ineffective. Even if you were working in a laboratory and wearing a KN95, if you are constantly touching your mask, it is worthless.

He wished to ensure the Board is aware that contracting COVID is not a death sentence. Not only are there treatments, but the vast majority of people aren't even hospitalized. Those ratios get better and better as you lower the age demographic.

Dennis Johnson, 7 Main Street

Rather than speaking about the science or studies, he wished to talk about common sense amongst those on the Board. Were he to believe everything stated by the Board was true (which is not the case), he questioned if they realize the children would exit the school and go on with their day and other activities. He suggested it is pointless for students to be required to wear masks if when leaving the buildings they are not. It is faulty logic. If someone were to contract COVID there would be no way to conduct contact tracing.

Yesterday he thought about his child getting on the bus and had a sick feeling thinking of his son, on a day that should be filled with excitement, instead being filled with anxiety. He will get on the bus, look at kids he has not seen in a year and a half and will have a mask on. Although the intent is to err on the side of caution, it is so extreme that it is hurting the students in the other direction. That has to be seen.

He questioned how a student would learn to read when looking at a teacher who is wearing a mask.

Ardath Blauvelt, 38 Van Dyke Road

Was looking to be shown how a child's health is being protected; a child who cannot even tie their own shoes being required to wear a mask. It is an exercise in futility. The downside is severe. For young children, their whole context of life is facial expression. She is not aware of any good scientific or medical study, with a control group and masks on children, anywhere that has proven they are effective at all. She would need to see that before she could do this to a child. She does not understand why the School Board is insisting on this, with so much pushback from parents and others, and plenty of science and studies. Is it only because certain authorities have said this is what you need to do? They too have nothing behind them beyond a lot of opinion.

Eric Morin, 18 Jambard Road

Annual deaths per 100,000 in the U.S. for children ages 5-14; cancer 2.1, car accidents 1.9, suicide 1.5, homicide .7, cardiovascular disease .6, drowning .5, flu .3, then COVID tied with suffocation at .2 at the bottom.

According to the CDC, risk for hospitalization in kids ages 5-17 is .3 per million. This is for the week ending July 24<sup>th</sup> of this year compared to 50/million for those 12 and older who actually got two doses of the COVID vaccine due to Myocarditis.

In New Hampshire, there has been a total of 6,410 children ages 0-9 that have been diagnosed with COVID-19, 14 required hospitalizations, and 0 died. Ages 10-19 there were 13,381 cases; 13 hospitalized and 0 deaths.

Between HPS and HUES, there has been 20 confirmed cases reported since the pandemic. There was however 1 pediatric death from the flu in the State last year.

In May, the CDC published a large scale study of the COVID transmission in U.S. schools. The study analyzed 90,000 elementary students in 169 Georgia schools and found no statistically significant difference in schools that required masks to those that were optional. Many European countries have exempted students from wearing masks. There is no evidence of outbreak in schools in those countries relative to schools in the U.S. according to New York Magazine Author, David Zweig, who read the study. These countries along with the World Health Organization whose child masking guidance differs substantially from the CDC's recommendations, have explicitly recognized that the decision to mask students carries with it potential academic and social harm to children that may lack a clear benefit.

The death rate for someone under the age of 18 who gets COVID-19 globally is .001.

He questioned what science supports requiring kids to wear masks to save their lives while attending school and playing sports. Data clearly proves COVID-19 poses no serious threat to children and that cloth masks do not prevent the spread of COVID-19.

He requested the Board allow the kids to be kids; share smiles. Their emotional, physical, and developmental health is suffering far more than it would be if they contracted symptomatic COVID-19. Don't make those of us that don't want our kids wearing masks have to wear them to ease the fear of those that want their kids to wear them. How is giving comfort to those who want their kids to wear masks in order for them to feel their kids are safe, more important than those who do not want their kids to wear masks believing the masks are putting them at risk?

Marcia Donaldson, Van Dyke Road

Has spoken previously about having read data, articles, etc. She has read and discussed the issue with her own doctor. She requested the Board make masks optional.

Maria Hubert, 68 Hideaway Lane

You need to stop making these children fear healthy people. It is psychologically damaging and will alter the course of their lives.

Jim Crittenden, 232 Worcester Road

The only reason to put masks on kids is to show obedience to the totalitarian regime we are now living under. That is the only thing that makes sense. The science isn't there. Winston Churchill said, "Americans can always be counted on to do the right thing, after they have exhausted all other opportunities."

Jon Garruba, 30 Meadow Drive

His daughter was a student last year and experienced extreme trauma from having to wear a mask every day. She has a sensory condition. At one point during the school year she refused to come to school, and it would take he and his wife hours to get her in the car; to get her to the door outside where she would proceed to run into the woods and hide from the trauma she experienced at school. Getting her on the bus this morning she said: "I don't want to go to school daddy, they torture me.". That is not an exaggeration from her, she is literally concerned to that level where she is afraid to come to school, and this is part of it.

There is no one right answer and to select an answer for everyone will exclude certain people and push them aside. We need to be part of a community and to provide people a choice.

Chairman Fareed spoke of her appreciation for the input provided. As the person who has been responding to a lot of the emails, she wished to state it has been brought to her attention by friends and others that her emails have come across as terse or abrasive and that is the last thing she wanted to convey to anyone. Her responses have all been intended to convey just the essential general resources that founded the discussion and decision making that occurred in August. If she came across as abrasive to anyone, she wished to apologize having only wished to be informative.

## **PRINCIPALS' REPORT**

Superintendent Corey highlighted items from the report provided as part of the [agenda](#) packet. September 2<sup>nd</sup> is the first day for students and the Hollis Primary School (HPS) Open House. The Hollis Upper Elementary School (HUES) Open House will be on September 22<sup>nd</sup>.

Both buildings are in great shape. The HSTEP project has completed everything internal. The final test of the pump house will be on Monday. The Fire Department and Town have cleared the district for all openings because of the updated new fire alarm system. At HUES, all the unit ventilators have been repaired/upgraded as needed. HUES added outside sensory paths.

The annual playground inspections were completed. Those pieces of equipment having reached end of life have been removed. Replacement items will be included in the draft FY23 budget.

The district is seeking a full-time custodian that would be shared between HPS and HUES.

At the Board's request, a new section has been added to the Report; Social Emotional Focus and Unfinished Learning Plan. Information was provided on programs and practices, e.g., all grade levels at HPS will have 2 recesses and will be able to play with another class. All classes will rotate each trimester, so students have the opportunity to play with all their friends and make new ones. Transitioning classes together will be very structured so that if contact tracing were necessary, it could be done.

At HUES all grade levels will be able to play with a partner class and eat lunch in the cafeteria, on a rotating basis. One of the concerns in both buildings was with having too many students in the cafeteria. Also at HUES, students will be able to participate in choice and recess options (per class-not mixed up) for continued social interactions.

Enrollment numbers were identified; 351 at HPS and 291 at HUES. For HPS, we are approaching some of our highest numbers, which was predicted by NESDEC. At 291, HUES enrollment is quickly approaching some of their highs of the past while leaving some room for growth.

Member Arthur commented on the Social Emotional Focus and Unfinished Learning Plan noting she did not see anything she would refer to as enhanced as a mitigation response to both returning to school with masks and kids reintegrating that have been remote for a year. She was hoping to see some specific things called out, e.g., targeted professional development, reintegration activities for the start of the year for all of these students and most specifically those coming from a year of being remote.

Superintendent Corey stated he would share her remarks with the principals. From the classroom point of view, each classroom teacher has their regular repertoire of welcoming their students together. That is something you do every year as a teacher; you get 20 new students some of whom do, and some do not know each other. They will do a lot of ice breaking activities. As the year progresses and they move from their cohort to their grade cohorts that mixing thing will get easier. It is always easiest to start in an environment where we are self-contained and then expand from there. He will let the principals know the Board would like more specifics. He will ask that they highlight what some of the teachers are doing for activities.

Member Arthur reiterated the desire to be made aware of whether professional development has occurred or is planned. The regular activities are great, but this isn't a normal year and perhaps what is needed is additional time and space for those activities before diving into learning. She wants to know that as many kids as possible are in those classrooms ready to learn.

Member Mann remarked he has indicated previously the desire to hear of any needs for tools such as outdoor pavilions, etc. to accommodate as much outdoor instruction as practical so that students can be without a mask when possible. He is very interested in knowing what opportunities or needs there are for outdoor structures. He stated his support of an additional meeting if a need arises, and funds have to be approved for any such tools/structures.

Member Arthur remarked she did not see anything spelled out identifying how the outdoor spaces will be utilized to meet the social/emotional needs.

Chairman Fareed stated agreement with the comments made by her colleagues. She understands the school year is getting underway under a great deal of time constraints, and it is acceptable that we have a summary description of how we are opening school this year. She would like to see a great deal more detail. She noted enrollment numbers have jumped since reported last month (up 19).

Asked about staffing needs, Superintendent Corey stated there remains an open position for a Guidance Counselor, and the effort to gain paraprofessionals is ongoing (same as every other year). It is a commodity that is hard to come by. Right now many of the retail and food service industries have increased their pay rate to the point where you could generate the same hourly wage as a paraprofessional. Asked if the Board needs to address that in some fashion, Superintendent Corey noted the district will enter into negotiations with both groups this year.

The district has added an extra kindergarten teacher and an extra 4<sup>th</sup> grade teacher. Right now, the district is putting its funding into the professionals in front of the students. In terms of the outdoor activities, having been on campus so many times last year, he can say the beach towels and buckets being sat on are really well liked by the kids because they go anywhere. We will look at permanent structures during the budget season, but when looking at the property, there are many little trails and the like that the students can take advantage of and were utilized very well last year.

One of the issues encountered last year when outdoors, was the difficulty of room and zoom as there wasn't necessarily a wireless access point under the tent. One of the pieces that worked very well at the start of the year when everyone was either remote or in person, became an issue at the end of the year when we started to make changes to meet the requests of families and went to room in zoom. We started to diminish the flexibility.

## **DISCUSSION**

- Opening of School Plan Update

Superintendent Corey stated the minimum requirement of 3' social distancing will be met whether during snack time or lunch. At HPS, that is most likely to be in the classroom setting. Principal Izbicki will make the decision of when we will start to migrate to the cafeteria. That will be looked at through the lens of the mixing of different groups from the same grade level.

At HUES, there will be specific assignments; some students will start in the cafeteria and others in their rooms. Principal Fowler is creating a structured plan of when that movement and transitions will happen.

The USDA has a free meals program again this year. Students will have the opportunity this year to purchase more of the a la carte items.

Video conferencing will continue to be utilized at open houses and parent meetings. That may be an option the district considers continuing moving forward. Member Roy commented she would like to see that option remain as it was really helpful to allow both parents the flexibility to take part.

Superintendent Corey informed the Board of requests received from the Hollis Recreation Department to utilize the gyms for basketball this year. The requests will be approved. He wished for the Board to know all guidelines around activities such as basketball now say the individuals participating on the court should be able to remove their masks. Those sitting on the bench and on the sideline should be masked. That is what he would like to require of the Recreation Department. He feels it is appropriate, even though in some ways it contradicts the building policy, because in an activity such as basketball, a family choice is being made and the requirements are understood in advance. When coming to school you don't have a choice; if you are going to public school, this is the building you are going to attend. He requested the Board give this some thought. The requests will be approved as it is a large social/emotional piece for a lot of students. It is just a matter of whether we say we will or will not mask everyone.

Asked what kind of impacts will be experienced in regard to deep cleaning of the areas that will be subject to these activities and what the financial impact may be, Superintendent Corey responded the district typically has the custodian on during those times. What was learned, as a result of COVID and the use of the sprayers, is that were the doors to be closed, the custodian could quickly go through the entire area with the mister in 10-15 minutes. If it became an issue that was time consuming/cost prohibitive, he would reach out to the youth basketball leagues. They are very open to working with us. The Boys Scouts and Girl Scouts will also be able to utilize rooms.

Member Mann spoke of the importance of the activities taking place, and the need to balance that with our day-to-day operations.

Superintendent Corey stated the Business Administrator and Facilities Director have updated the cleaning protocols and provided them to all staff. The sprayers will never go away; it is a very quick, easy, cleaning tool that enhances any building.

Superintendent Corey spoke of COVID mitigation. The district is asking people to stay home when they are sick or potentially exposed. Another communication from the nurses has gone out. They did a fantastic job last year and will be the point people. Students and staff who have symptoms of illness such as the flu or COVID stay home, and we will recommend testing.

Students and staff presenting with symptoms will be isolated in a safe environment, masked, and will be required to quarantine or test. That will be after a discussion with the parents. The simplest recommendation is to go see your pediatrician. Then they will follow up with the nurse.

The New Hampshire Department of Public Health wants us to continue to have a low bar for excluding and testing people. They are not looking for us to let someone get really sick. If you call and you don't have allergies or there is no other reason for why you have a fever or running nose, etc., we will keep that low bar and ask you to get tested.

Member Roy asked if the at-home self-testing kits would be counted or if the test needs to be administered by a medical professional. Superintendent Corey responded updated guidance is expected around the home test. It is preferred, at this time, that it be through CVS, WebMD, etc. Chairman Fareed stated concern with home tests noting the others are done in a professional lab.

Symptomatic people will not be permitted in school. Regarding contact tracing, the district will follow the directions from NHDES as we did last year. We may face the same issue we faced last year where if we get a surge, they ask us to do the contact tracing. The Administration and nurses are very well trained. We will do as we did last year; work with them and then go to the rules 3', mask/no mask, how long were they together, etc., and then reach out and tell parents their child was potentially exposed. The nurse will work with them on the next steps.

Chairman Fareed remarked in prior conversations he has consistently indicated that the contact tracing that either the State or staff carried out on cases that were known never revealed a pattern of in-building transmission. That is 100% to the credit of families and staff working together. She is hopeful that is the same outcome this year.

Superintendent Corey remarked the closest we came in our discussions was the outbreak with one of our sports teams. When they dug into it further, they learned more and felt confident it didn't happen in school. It happened more because a lot of our sports teams were commuting together, were in very close contact, etc. The Administration will pay close attention to that.

Quarantine and isolation will be implemented consistent with the NH DHHS expectations. They are going to be the ones that are doing quarantines just as they did last year. Again, if things get overwhelming, they in some ways authorize us to notify families that they need to stay home. Again, we are starting from square one and in every procedure we will move forward.

Current guidance requires unvaccinated household contacts to quarantine. In those cases we will do as we did last year; if a family called and said someone within the family contracted COVID, they would reach out to their pediatrician and be instructed on next steps, would work with the NH DHHS regarding next steps, but that family unit became quarantined, and that remains the same process at this point. Fully vaccinated family members do not need to quarantine unless they are symptomatic or required to by the NH DHHS.

An evolution is expected, which is why the Board was asked to empower the Administration to make changes. Asked what the plan is for children who are quarantining in terms of remote learning, Superintendent Corey stated if you are out quarantining you are going to contact the school, you will have access to the teacher's Google Classroom because the primary goal is to get you healthy. You will have access in communicating with the teacher for assignments just as you would have had pre-COVID, when you come back healthy, we will do the natural catch up.

That rule could lead to exceptions because if dominoes fell correctly, you could be out for 20 days. When situations like that happen, that call comes to the nurse, goes to the principal and they would make the needed accommodations. He reminded the Board of the practice whereby if a student were out beyond 10 days, the district would provide tutoring. The safety nets are all still there, it is just that we are using more of the pre-COVID safety nets than jumping on zoom. If you were asymptomatic and not feeling bad it was one thing to jump on zoom, if you had a difficult case of COVID, we put an extra burden of stress on you.

Chairman Fareed questioned what would occur were there to be an outbreak. Superintendent Corey stated in that instance they would work with the NH DHHS. We still have the capabilities to go to zoom. That is not the objective, but we could do that. What we want to stay away from is room in zoom as that is a very difficult environment. Were a class to have a cluster and the Administration call NH DHHS, they may start with targeting masking; all of those students would be requested to wear masks. The difference is they want to look at what is creating that cluster.

Chairman Fareed provided the example of 5-6 students in a class who have positive testing/symptoms, her understanding last year was that Zoom coursework was authorized by the Governor's Emergency Orders, and we don't have those orders this year. What authorizes a zoom provision this year? Superintendent Corey stated that to be where the call to NH DHHS comes into play, and if they recommend a certain process to get the situation under control. Asked if they would have that authority, Superintendent Corey stated his belief it would be no different than what we saw when they targeted certain nursing homes. The goal would be to as quickly as possible reduce the cluster/those concerns.

The issue of safety still falls upon the Superintendent; just as he calls a snow day or a day off for a hurricane, if he felt it was in the best interest of the students in the school that the best thing he could do is take a few days off, he would do that. It may be days off or 100% remote. He cannot say what he would do because he is not yet in that situation. There would be conversations with the principals, union representatives, etc.

In terms of absenteeism, the Administration and nurses will monitor and track absentee data to try to see if there are any trends.

Should a staff member notify the district of a COVID related illness, the Administration will work with them, placing the emphasis on getting healthy as quickly as possible.

Schools will continue with cohort grouping to limit the number of individuals students come into close contact with. When not cohorting, it will be by design; two classrooms will be in lunch, the social distancing will be adhered to, but if all of a sudden we have someone who is positive from that lunch, we now, by design, know where everybody sat. The goal would be to start in the controlled environment, and if things move in a favorable direction, we could move towards all students taking lunch in the cafeteria.

Asked if volunteers would be an important part of this lunch protocol, he stated volunteers will be assigned as they have always been. If they have volunteered for a lunch, it will be documented that they were in there. It is believed, based on what is known now, that we could really utilize our volunteers. Lunches and times like that would be very helpful, but one of the concerns recognized was individual reading because we were not able to do as much carpet time/reading aloud, etc. Any time you have a volunteer come in there is the potential to work with 2-3 students who need that extra reading.

Outbreak management again is going to be coordinated with the NH DHHS. You are calling them about every case, and it becomes evident if there is an outbreak in a particular class, etc. That is where having a tremendous nursing staff pays huge dividends. They know the students and the families.

Chairman Fareed remarked you bring up the image of a case in the middle school where students could be vaccinated, might not be vaccinated, and are mask optional. One single case emerges in the middle school, and they have a sibling here who is unvaccinated, does that child quarantine? Superintendent Corey stated that to be a NH DHHS call. We go through that with them. He would expect it to be most likely that the younger child would be able to attend school. It's on a case-by-case basis.

The same type of communications will be provided; if there is a positive case the district does the close contact notifications, and then an email is sent out SAU-wide.

The SAU and the district provide reasonable accommodations, modifications and assistance for students, teachers and staff to address their healthcare needs. There are two legal pieces in the school system; 504 Plan (medical reasons) and IEP (special education). There are students that have already said they will be receiving an education in a unique format because of their 504 plan. There are students in the IEP where just like the 504 team, the team meets and decides on the plan for the student. The Administration, Superintendent, or School Board cannot overrule that team. If they come to the Superintendent and state they are going to work with a student to build mask tolerance, but we have to understand that he doesn't have that ability, we along with the parents and educators develop the plan of how to develop mask tolerance.

Those are the two areas where if a parent is at home and there is a condition the district is not aware of, but they feel they qualify, they need to contact their building administrator and we will convene the IEP or 504 team.

Chairman Fareed commented what was just described falls under the Americans with Disabilities Act and the Individuals with Disabilities Education Act. These are Federal protections that cover identified disabilities/identified special needs. School Boards, senior administration has no access to any of that information about those individual students. They are fundamentally based on professional diagnosis whether it is a physician, psychiatrist or other kinds of professionals whose authorities and certifications are recognized by Federal and State laws that are equally authoritative. It is not the Board or the Assistant Superintendent or Superintendent who decides one way or another about anything having to do with a student's special accommodation. It does start though with parents who have a concern and by the means of the teams that are convened, come to develop the proper authorizations, recognizing whatever the disabilities are that then put into place the team actions. The School Board, district, Policy Committee have no hand in any of this. We know nothing about these students or their families; it is strictly confidential.

The Safer at School screening program is one the district is eligible to participate in at any point should it be determined we want access to it. Any participation is 100% parent approved. It is an available option should things go in the wrong direction, and this could add another layer. They have what Superintendent Corey referred to as surveillance testing, whereby the district would identify a number of students to be tested on a bi-weekly basis. Samples go out and the district is provided information about what could be going on in the building. There is also targeted testing. When he asked, the example he was provided was some school districts use this for athletic teams. Superintendent Corey stressed he was not proposing this. This is something we need to be aware of. They would communicate with the district nurses to identify anyone in the testing pool that was positive.

Participation would be voluntary if this were considered. The model would be a random screening or targeted testing. Superintendent Corey remarked, based on the protocols of last year, he is not sure this is something he would be supporting, especially not for younger children. He spoke with a district that is doing it, but only between the hours of 3:00 - 6:00 p.m.

It is another tool in the toolkit, but he does not see himself moving in that direction unless data indicated something was changing significantly. Ample notice would be provided were that to be considered. Most likely nothing would be done until in a meeting setting.

Member Arthur asked about the daily symptom monitoring and was informed it was noted at the last meeting that the district will not be doing that this year. Asked if useful information was gained from that last year and the reason why it is not continuing, Superintendent Corey stated it is being continued with visitors (volunteers and others fill out paper form before entering the school). What we learned is that our parents, who did an exceptional job doing the form, knew the symptoms as well as anyone. They were more than willing to reach out and contact the school nurses because of the pre-existing relationship. When the Administration looked at the overall benefit of the form, they found, and why they discontinued it, is that the goals had been met.

Parents know what to look for. Except for perhaps kindergarten and preschool, the students know the nurses. Nurses will be present at the open houses and the first days with the kids, so they get to know the youngest students. When the symptom monitoring form was completed, it went to the nurse. The nurse might have spent the first 90 minutes of her day reaching out to all of those families. Now, what she is looking at in those first 90 minutes will be much more targeted.

Member Arthur commented on a mitigation strategy she read of on the CDC website; the promotion of vaccination efforts and supporting vaccination in the community. She questioned if the district has any such efforts ongoing. Superintendent Corey stated the district sponsored the clinic for our teachers, worked with a number of neighboring school districts and alerted parents when there were clinics for kids to receive vaccinations. We're happy to do that this year, but he would say right now his feeling is that those who have wanted the vaccine have the vaccine. We will see another group that are presently 7<sup>th</sup> graders who were the late births and will become eligible very shortly. They will see the first group in January, which are the oldest 6<sup>th</sup> graders become eligible. We will gladly work with those families to alert them. In terms of the vaccine, for many it is a personal choice. It is something the district supports, but at the same time we recognize that each family has to make their own decisions.

Member Arthur remarked in terms of recess it seems as though both schools are still limiting the interactions among students. She questioned if there is a threshold for when they can come together. Superintendent Corey stated the desire to grow into that with time. There will be recess classes set up where we intentionally comingle, but we will have control over that so that should a cluster/outbreak occur we could go back. As time goes on, it would be the goal to move more and more to the large body of recess.

Member Mann commented as things move in the more optimistic direction is there a scenario that would precipitate a recommendation to say let's take a second look at our operating procedures, we may have an opportunity to consider mask optional. He would like to find opportunities to share such ideas.

Superintendent Corey spoke of some of his thought process. He is not a fan of locking into a matrix because he is more concerned about Hollis and Brookline. There is probably not a day in the last 18 months that he hasn't gone online to review active cases. Right now there are 7 active cases in Brookline, 1 is new. There has been a total of 414 over the course of this. In Hollis, there are 10 active cases, no new cases, and a total of 550. When he starts to look at the vaccination rate (52-53%) in the communities, and then adds 414 to 550 who have had it, which means they have antibodies, that provides another percentage. We are starting to get where he looks at the numbers to get to the point of having some freedoms.

If cases stay low, he will likely inform the Board he would start to allow masks to be taken off in the classroom when we are not going anywhere; we have the social distancing met, we are not expecting anyone to move around the room. We might build that in by saying that will occur during math so it might be all different times during the day. Then we watch the data. His concern is with going from one extreme to the other and then having to pull back. We might get to the point of we are no longer masked while seated at our desk, but when we go to the cafeteria, bathroom, etc. the whole class is masked up because the hallways are a different level of potential distribution of the virus.

Member Mann commented with the COOP School District being mask optional and the elementary districts requiring masks, he sees that as an opportunity to see real community data; what impacts are happening at the COOP versus here and being able to compare and contrast that. Superintendent Corey stated there will be data coming from the COOP as well as every other district that is mask optional versus required. If we find out there is a set date for vaccinations for a child of a younger age, he may recommend a point in time after that where we would have a greater level of security in diminishing the use of masks.

Yesterday afternoon a district in the State was sued because they went mask optional. Today we had a district sued because they went with masks mandated. This is going on everywhere. He knows the level of concern and has responded to every communication he has received. Although some people do not come to meetings, that doesn't mean they have not conveyed their opinion to him. It is a balancing act of trying to get to everyone's comfort level, and it is somewhere in between the two.

Having been at the COOP today, he would guess it was around 50% masked and unmasked. He was very impressed with the students as there were no issues concerning the individual's choice. The kids, especially at that age level, have really grown to understand more about this, but at the same time they want to be in school.

The Administration is always talking about this. It will have to be a progressive measure. He commented he does not mind discussing it at meetings but wished to express he always places a different emphasis when caring for other people's children. How he approaches his own is his decision, but in this position, he is asked to kind of parent for 7 hours/day, 2,300 kids. He just wants to make sure that we are moving methodically because it served us well last year.

Member Arthur questioned if the Board would need to vote to institute a change or if the decision at the last meeting was to provide that authority to the Superintendent. Superintendent Corey stated it does not need to come before the Board for a change to occur. He provided the example of the start of school being some 20 days ahead of the next Board meeting. If we are going to get a spike it would likely be two weeks after opening and then if it follows the regular pattern it would start to decrease and then plateau before starting to go down. If we start to follow our regular pattern, he will have a different degree of confidence and may be willing to say that during reading time masks can come off. That will also take time because he has to bring families along. Twenty percent of the families were fully remote last year. They have got to develop their own trust in what we are doing. He would not want to surprise them as they may need the flexibility to make a change for their children based on their family decisions.

Chairman Fareed questioned the will of the Board regarding the request to revisit the re-opening plan at this time.

Member Mann commented in his mind it is too early. We need a month of operating for him to even consider bringing the question forward. He does not feel he has enough local operating data to be able to bring that forward responsibly.

***The consensus of the Board was not to revisit the plan at this time.***

Member Roy commented the description the Superintendent just gave around the two week incubation, etc. just so happens to coincide with our meeting schedule; we are able to get that 20 school days' worth of data. That is the same cadence we followed last year. We can then see where we are at and re-evaluate. She is looking forward to not needing the masks but would not want to do that in a way that wasn't a gradual progression.

Member Mann stated whether we want to debate that it is life threatening or not or the potential long-term effects on people who contract this, the nightmare scenario is we might have to be faced with a shut down and going fully remote, and that is what he is most concerned about. He wants to ensure that we are nurturing and remain operating.

Chairman Fareed remarked this view is an unspoken vote of confidence in the quality of oversight that the staff at the SAU and inside the building is providing for our students and employees.

- Enrollment Grade 4 Update

Superintendent Corey remarked a few short weeks ago we were not anticipating the level of enrollment. With the recent addition of 6 students, had we stayed with four sections, class size would have been 24 across the board, and it would not provide any wiggle room should there be additional move-ins. By doing it now, we were able to make the changes so that when you walk in as a parent, you know who the teacher is.

There remain some families who are still trying to determine what their school year will look like, e.g., homeschool. The numbers are based on registrations. There is the possibility enrollment could be reduced by a few in the coming days. The number of email inquiries the SAU receives from realtors and families concerning our schools is significant right now. If the district started to have concern with the numbers in another grade, he would likely come back to the Board with a request for an additional paraprofessional as students would have already started a relationship with their current teachers.

Chairman Fareed asked about the steps on the salary scale new hires are coming in at. Understanding salaries can vary based on many factors, she wished to understand the level of education and experience the new hires were coming into the district with. Superintendent Corey used the example of the new Case Manager at HPS who is coming in at the top of the salary scale. When looking at a position, we consider the skillset needed. You would have to be a very special individual to come right out of school and step into a self-contained program.

When looking at classroom teachers, we typically go back to how we maintain a nice balance at the grade level. We could see 2 or 3 people from the same grade level retire at the same time. The concern there is you lose all of that institutional knowledge at the exact same time. When looking at Mr. McHale and Mrs. McCool, they bring in a nice balance. Mrs. McCool taught in Guatemala and Nicaragua and brings some unique perspectives. All new hires are mentored; paired up with the appropriate individual. New hires work with their mentor regularly. Each building has a building mentor who oversees the mentors. That person has monthly meetings to gauge where everyone is at (those mentoring and being mentored). Assistant Superintendent Bergskaug meets with the mentors and the building mentor so that we all know what is occurring and how it is going.

Superintendent Corey stated his feeling that in our SAU we are heading towards an increase in retirements, not for any other reason than the natural retirement age that is approaching for many people.

*Member Roy departed at 7:55 p.m.*

- Transportation Update

As part of the agenda packet, the Board was provided information regarding the transportation contract. Although transportation is an SAU function, the thought, from an SAU budget standpoint, is if we could wrap up a transportation contract sooner than later it would send a very powerful message to all of our bus drivers. Superintendent Corey stated he is very pleased with Student Transportation of America (STA). They intend to keep the bus barn in its current location, have done a really nice job in a very difficult hiring market, etc. The information provided shows we are actually down a bus. STA made a switch to 77 passenger buses (6 additional seats/bus) and reviewed routes to gain efficiencies, which equates to less time spent on buses. The recommendation is to enter into a brand new five-year contract as it also helps STA with their efforts to update the fleet. STA is a significant provider in the southern New Hampshire tier. When you have large bus barns around you it helps if all of a sudden you need an additional bus for a field trip, athletics, etc.

He asked members to go through the contract and forward any questions to him and Kelly Seeley, Business Administrator, via email. Understanding the questions heading into the SAU Governing Board meeting will allow for efficiency in addressing questions members may have. It is hoped a contract can be approved at the October or December SAU41 Governing Board meeting.

Chairman Fareed requested a question and answer document be created compiling all questions and responses so that the information can be shared with the public as well as the Governing Board.

Member Mann stated a desire to understand how much of the proposed increases are going to the drivers to attract and retain. He wants to hear there is a portion of those increases intended for that.

Superintendent Corey noted the STA representative who does the contract work with the SAU will be at the Governing Board meeting.

The information will likely be included in the packet for next month's meeting as another way to ensure the information is getting out to community members.

- 4 Lund Lane Property Lease Update

The committee met a few weeks prior and had a very good discussion, which resulted in a decision to do a commercial real estate assessment of the property that would look at local comps, what the building potentially would be valued at if renovations were done, etc. One of the Committee members, Elizabeth Brown, who is a member of the COOP School Board and an attorney in this field and Karen Jew who also has expertise in that area, were kind enough to do the legwork. They solicited from companies that they work with, individuals that could do the work. One name kept coming up, and that person is a Hollis resident. Deane Navaroli is also the Town's Emergency Management Director. When Deane was made aware of this, he volunteered to do the work pro bono. Superintendent Corey will meet with Mr. Navaroli next Thursday. Mr. Navaroli will tour the building with a goal of putting together a package to bring before the SAU41 Governing Board from the standpoint of a lease.

Member Mann questioned if some of the potential renovation plans would be shared with Mr. Navaroli. Superintendent Corey stated they would. He believes it critical that this research be done and then work this year to accomplish at least a written lease. He does not believe he will recommend moving the barn project

forward this year. He believes there is a great potential for success if bringing along the COOP School Board and Brookline School Board and evaluating if there is another site that would be better suited.

Member Mann commented we identified very early on that there are some differences when we are trying to do comparisons. The property, being a school owned facility, has no tax element. We need to get an understanding of what would be an equivalent triple-net (utilities, rent, and taxes) rent number. Once we have that we can associate that with other properties for an apples-to-apples comparison.

Superintendent Corey reminded the Board of the natural conflict of interest that exists because the Hollis School District is the owner of the property and members of the SAU Governing Board. What started a year ago and will continue is using the two attorneys to represent the interests of each entity.

The committee will meet again on September 8<sup>th</sup>.

- Memorandum of Understanding

The Memorandum of Understanding (MOU) between the Hollis School District and the Hollis Police Department for the position of School Resource and Community Policing Officer (SRCPO) was distributed to the Board (copy attached). There has been a MOU with the COOP School District as to how the School Resource Officer (SRO) functions at the COOP. The MOU distributed to the Board used that existing MOU as a template. The position is slightly different as it is now the School Resource and Community Policing Officer (SRCPO). Superintendent Corey and Police Chief Joseph Hoebeke put the document together. Typically they meet every August to review the MOU. If no changes are required there is no need for the document to come before the Board. The Board will be asked to act on approving this MOU at its October meeting.

## **DELIBERATIONS**

- To see what action the Board will take regarding Policy **IGE** – Parental Objections to Specific Course Material  
*Given its first reading;*

**MOTION BY MEMBER ARTHUR TO ACCEPT THE FIRST READING OF POLICY IGE – PARENTAL OBJECTIONS TO SPECIFIC COURSE MATERIAL, AS PRESENTED  
MOTION SECONDED BY MEMBER KELLNER**

## **ON THE QUESTION**

Member Arthur noted the Policy Committee looked at the policy through the lens of some of the new laws that have passed. There was the need to ensure we have this type of policy on the books as well as Policy KEC. Noted was a good deal of redundance in the existing policy IGE and the need to wordsmith some of the areas for the purpose of clarity.

Vice Chairman Kellner questioned where the parent opt-out form can be found, and suggested the policy note where it can be obtained.

**MOTION CARRIED  
5-0-0**

**ADJOURNMENT**

**MOTION BY MEMBER MANN TO ADJOURN  
MOTION SECONDED BY MEMBER KELLNER  
MOTION CARRIED  
5-0-0**

*The September 1, 2021, meeting of the Hollis School Board was adjourned at 8:16 p.m.*

Date \_\_\_\_\_ Signed \_\_\_\_\_

It is understood and agreed that Hollis School District and the Hollis Police Department officials share the following goals and objectives with regard to the School Resource and Community Policing Officer (herein referred to as SRCPO) program in the schools:

**A. GOALS AND OBJECTIVES:**

1. To promote an atmosphere of safety and order for students and faculty members through the use of school discipline and enforcement of local, state and federal laws and ordinances.
2. To provide educational programs and prevention activities that will increase student knowledge of the criminal justice system and respect for the law and the function of law enforcement agencies and other related topics.
3. To maintain open communications among principals, faculty, the SRCPO, parents, Student Assistance Program staff, guidance counselors, conflict mediation coordinators and other key school personnel.
4. To utilize the SRCPO for problem solving, mediation, personal safety and an informational source for students involved in the criminal justice system, as appropriate.
5. To support the SRCPO efforts in being a positive role model and cultivating positive relationships and strengthening each student's understanding of good citizenship and accountability for their actions.
6. To foster and promote in students a positive attitude toward law enforcement and law enforcement officers.
7. To provide security to the school from outside threats by maintaining a visible police presence on campus, assessing threats to school security, develop, recommend, and implement processes to reduce and eliminate such threats, and swiftly respond to any immediate threats or breaches of security.
8. To recognize the school principal as primarily responsible for the administration of discipline and maintaining order within the schools.
9. To prevent and deter the possession and/or use of weapons on campus, the illegal possession, sale and/or distribution of controlled substances and alcohol, and other crimes.
10. To address criminal activity by students through the collaborative administration of school discipline and/or referral to the criminal justice system.

**B. COOPERATIVE EFFORTS:**

1. The presence of the SRCPO at the school is not intended to usurp the rights and responsibilities of the principal to enforce the rules of the student conduct code and to administer discipline in the school.
2. The parties acknowledge that not every criminal act will be handled through the criminal justice system. Moreover, there will be times when the administration of typical school

discipline will be sufficient to address behaviors that may constitute crimes.

3. The existence of the Hollis School District Administrative Procedures, the Student Conduct Code and the related disciplinary process is not intended to, nor shall it usurp the mandates and responsibilities of the SRO as directed by the policies and procedures of the Hollis Police Department and/or the laws of the State of New Hampshire.
4. In deciding when to resort to the criminal justice system in lieu of, or in addition to school discipline, the Principal and SRCPO shall confer and each strive to accommodate the opinions of the other as to how to best handle a particular situation.

**C. TRAINING REQUIRED:**

1. Prior to their assignment, an officer selected to serve in the role of a School Resource and Community Policing Officer must be “School Resource Officer Certified”, in accordance with applicable standards established by the New Hampshire Police Standards and Training Council. In order to meet this requirement, officers must complete the following training programs before they can assume their position as an SRO:
  - a. National Association of School resource Officer (NASRO) 40-hour Basic Certification;
  - b. Mirror Project – Train the Trainer Certification; and
2. Within one year of assignment, and officer must also achieve an “Effective Police Contact with Youth Certification”.
3. Thereafter, to maintain certification as a NH School Resource Officer, the SRCPO must complete 8 hours of annual in-service training in the topic areas that will continue to enhance their effectiveness in working within the school environment and with their school population. In-service training topics could include, but would not be limited to training in Mental Illness Response Involving Juveniles, Legal Issues in School/NH Juvenile Law Review, Youth Mental Health First Aid, Youth Crisis Intervention, Active Threat Response Restorative Justice Techniques, or any such training that enhances SRCPO effectiveness.
4. Newly selected SRCPOs will also be required to successfully complete a field training program, as established by the Hollis Police Department and through partnership with the Hollis Cooperative School District.

**D. RESPONSIBILITIES AND DUTIES OF SCHOOL RESOURCE AND COMMUNITY POLICING OFFICERS:**

1. The Hollis Police Department will assign a full-time SRCPO to the Hollis School District, which includes the Hollis Primary School and Hollis Upper Elementary School. The SRCPO is a sworn Hollis Police Officer assigned to provide the law enforcement expertise and resources to assist school staff in maintaining safety, order, and discipline within their assigned schools. The SRCPO will be considered an active member of the School community.
2. The SRCPO's duty schedule will be determined by the SRCPO's supervisor, but will generally be arranged to provide coverage throughout the school day including peak arrival and departure times before and after school. Whenever possible, the SRCPO will be visible

patrolling the exterior and interior grounds, particularly during the opening and closing of School and during the lunch periods.

3. The officer will notify the principal (or designee) of the assigned school when they will be absent from the campus. The SRCPO will be required to notify the police department when they leave the school campus.
4. In the event that an SRCPO is absent from the campus, the School Resource Officer assigned to the Hollis Brookline Cooperative School District will be responsible for, and have the authority to handle any incidents or emergencies at the Hollis Primary School and Hollis Upper Elementary School. The opposite is also true in that the SRCPO assigned to the Hollis School District shall have the responsibility and authority to handle incidents or emergencies within the Hollis Brookline High School, and the Hollis Brookline Middle School.
5. The SRCPO will wear the issued police uniform and related equipment and operate a police vehicle while on duty unless otherwise authorized by a supervisor for a specific purpose. The SRCPO provides a visible deterrent to crime and is a positive representative of the Police Department to students and staff.
6. The SRCPO will assist with training for the school administration in law enforcement and related matters. Information about crime trends and changes in laws relevant to schools will be disseminated to the school administrative staff to assist them in effectively establishing and maintaining safe school environments. The SRCPO will be incorporated into each school's Safety and Security Team.
7. At the request of the staff, the SRCPO may also become involved with the school's curriculum and provide instruction that will enhance the student's understanding of the police mission and the responsibilities of citizenship. During the classroom instruction time, the teacher shall remain in the room. However, responding to incidents or conducting investigations will always take precedence over instructing in the classroom.
8. Programs conducted in schools by other members of the Police Department should be coordinated with the SRCPO to avoid redundant services and to ensure equitable distribution of such programs and services.
9. A critical element of the SRCPO program is an open relationship and strong communication between the school principal(s) and the SRCPO. SRCPOs are required to keep the school administration apprised of criminal and non-criminal situations encountered, current crime trends, problem areas, or other areas of concern, which have potential for disruption in the school or within the community. The SRCPO will work in conjunction with the school administration in developing plans to prevent and counteract such activities at the school.
10. The SRCPO will not be primarily responsible for the enforcement of school rules, administrative rules and/or regulation violations. However, the SRCPO will maintain familiarity with the Hollis School District's Student Code of Conduct. Unless requested by a school administrator the SRCPO will not attend disciplinary meetings with students or parents.
11. The SRCPO will be responsible for maintaining custody of illegal substances and/or contraband pending proper disposal in accordance with police department regulations.

**E. SUPERVISION OF THE SCHOOL RESOURCE OFFICER:**

1. SRCPOs shall abide by the rules, regulations and policies of the Hollis Police Department and be familiar with the teacher handbook. Should conflicts in these rules, regulations and policies occur the SRCPO will consult with a police supervisor; specifically, the Administrative Services Bureau Commander. School personnel should contact the Administrative Services Bureau Commander or the Chief of Police to report commendable performance, discuss issues or report concerns involving SRCPO personnel.
2. When SRCPOs complete a Police Department Incident Report it will be filed submitted to the Administrative Services Bureau Commander during not later than the next scheduled work day, unless prior authorization for an extension is granted.
3. Unless otherwise authorized by the Chief of Police, or his/her designee, SRCPOs will report to a uniform shift during times that school is closed or on days when students are not attending school.
4. The Administrative Service Bureau Commander encourages open lines of communication between the school(s) and the Police Department. The Administrative Services Bureau Commander will meet with the school principal(s) at least two times per year. To the extent that schedules permit, the initial Administrative Services Bureau Commander/principal meeting should be held prior to the start of the school year and be devoted to reviewing school/Police Department expectations and clarifying any operational procedures. The second meeting should occur mid-year and involve a preliminary evaluation of the SRCPO's performance as well as the identification and resolution of any developing issues. The SRCPO supervisor will address any concerns regarding the performance of the SRCPO.
5. Principals and representatives of the Police Department will collaborate with each other prior to selection of a new SRCPO to determine any special needs or concerns at their school.

**F. RESPONSIBILITIES AND DUTIES OF THE SCHOOL PRINCIPAL(S):**

1. It is the responsibility of the principal to facilitate effective communications between the SRCPO and the school staff. The principal of the school shall meet on a regular basis with the assigned SRCPO.
2. The principal shall be responsible for immediately reporting to the SRCPO; acts of theft, destruction, or violence as defined in New Hampshire R.S.A. 193-D entitled "Safe School Zones." In addition to the requirements of 193-D, the principal shall immediately report the following conduct to the SRCPO; any conduct involving firebombs, explosive or incendiary materials or devices, hoax or otherwise, or chemical bombs on a school bus, on school property, or at a school sponsored activity; any threats or false threats to bomb made against school personnel or involving school property or school buses.
3. In an emergency situation, the school should notify the SRCPO or call the Police Department if the SRCPO is not available. Information that is not of an emergency nature may be held for action by the SRCPO upon his or her return to duty.

4. Any criminal enforcement action taken by the SRCPO which results in the charging of a student with a crime will be supported by the principal and/or school employees by their appearance in court when necessary to provide testimony relevant to the case.
5. The principal shall relinquish to a police representative all illegal substances and/or contraband.
6. The principal shall meet with the SRCPO Supervisor and the school shall provide information to the Administrative Bureau Commander to assist in preparing for the annual evaluation of the SRCPO's performance.
7. Principals are encouraged to consult with the Administrative Services Bureau Commander prior to the selection of a new SRCPO to share any relevant information on the needs or concerns of the school.

**G. INVESTIGATION AND QUESTIONING OF STUDENTS:**

1. When it becomes necessary for an SRCPO or any other law enforcement officer to interview a student on school premises, the principal (or designee) will be contacted, whenever practicable. The interview will be conducted pursuant to state law, school district and Hollis Police Department policy and procedure, and attorney general guidelines. When immediate action is necessary or in an emergency situation, the SRCPO may interview a student without the presence of a school official.

**H. ARREST PROCEDURES:**

1. SRCPOs are expected to be familiar with school rules and their application with the school. Routinely, rule infractions will not be handled as violations of law, but instead referred to the principal (or designee) for action. Any questions related to the enforcement of rules versus laws within the school should be discussed with the principal. This specifically applies to general standards of conduct.
2. The arrest of a student or employee of the school with a warrant or petition should be coordinated with the principal and accomplished after school hours, whenever practical. The Hollis Police Department will strive to avoid the arrest of any student or staff on school property when school is in session; however, both parties recognize situations may occur when the arrest of a student or school employee must occur on school property while school is in session.

**I. SEARCH AND SEIZURE:**

1. School official may conduct searches of student's property and person under their jurisdiction when reasonable suspicion exists that the search will reveal evidence that the student has violated or is violating either the law or the rules of the school. The standard for the search is reasonable suspicion.
2. The SRCPO shall not become involved in administrative (school related) searches unless specifically requested by the school to provide security, protection, or for handling of contraband. These searches must be at the direction and control of the school official. At no time

shall the SRO request that an administrative search be conducted for law enforcement purposes or have the administrator act as his or her agent.

**J. ADMINISTRATIVE HEARINGS:**

1. The SRCPO will attend suspension and/or expulsion hearings upon request of the school principal. He/she will be prepared to provide testimony on any actions that were taken by the officer and any personally observed conduct witnessed by the officer.
2. The SRCPO shall provide police department documents and juvenile records pursuant to department policy and state law.
3. When a subpoena for official records, reports, or documents for an administrative school hearing, is received by the Police Department, any action will be coordinated by the office of the Police Chief, the County Attorney, and the School Board Attorney.

**K. RELEASE OF POLICE INFORMATION:**

1. Consistent with the basic tenets of the relationship between the school principal and the SRCPO described in this Memorandum of Understanding, open communication is essential to effectiveness. SRCPOs should exchange information with the school principal regarding students' involvement in criminal activity when the safety of any students and/or staff is at risk in and around the school. This may be limited to that which directly relates to and contributes to the safety of the school environment of the community in which they serve.
2. The school should confer with the police department prior to their release of any shared police information.
3. The SRCPO shall provide police department documents and juvenile records pursuant to department policy and state law.

**L. EQUIPMENT:**

1. The Hollis Primary School and the Hollis Upper Elementary School will provide an office/storage or work space for the SRCPO's materials and personal effects; space which is sufficient for him/her to meet with students, parents, and/or school staff/administrators. Additionally, both schools will provide a computer for the SRCPO to utilize in order to access school databases, school security cameras, and the school email system.
2. The Hollis School District will authorize access of video surveillance systems inside the school district to the Hollis Police Department and the Hollis Communications Center. The scope of access will be limited to emergency situations, if knowledge of the information is necessary to protect the health or safety of the student or other individuals.
3. Whenever practicable, the School District should authorize access of video surveillance systems inside the school district to the Police Department. The access will allow the SRCPO to monitor activity within the school for security and investigative purposes. The SRCPO should be allowed to make copies of any videos for security, investigative and for evidentiary purposes as allowed by law.

4. Software will be uploaded on only a limited number of terminals located within the Communications Center and the Police Department facility. A list of computers with permissions to the video surveillance system will be provided to SAU 41 on an annual basis.

**M. CONCLUSION:**

1. This Memorandum of Understanding represents mutually agreed goals and objectives of the Hollis Police Department and the Hollis School District for the School Resource and Community Policing Officer Program.
2. This endeavor is a partnership between education and law enforcement to support a collaborative multi-faceted approach to prevent crime and to intervene in the acts of such in schools, as well as provide more security and safety to both students and staff. Regular meetings shall be conducted between the Police Department and School Officials to support this partnership.
3. This agreement may be terminated without cause by either party upon 30 days prior written notice to the other party. It shall be reviewed annually and amended as necessary to meet the needs of the signatory agencies.
4. This Memorandum of Understanding shall not be construed to create or substantiate any right or claim on the part of any person or entity, which is not party hereto.
5. The cost of the School Resource Officer within the Hollis Brookline High School will be shared between the Town of Hollis (60%), The Hollis Brookline Cooperative School District (40%).
6. This memorandum shall be made available to the public and more specifically, shall be readily available for viewership through the websites maintained by the Hollis Police Department and the Hollis School District.

Signed:

\_\_\_\_\_  
Joseph R. Hoebeke, Chief of Police

\_\_\_\_\_  
Andrew Corey, Superintendent of Schools

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Last Updated: August 27, 2021