

“Dear Ms. Fareed,

This is to inform you that the Hollis Education Association desires to bargain a master contract for the school year 2022-2023. This notification is in accordance with the requirement of RSA 273-a:3.”

*Sandy Van Sciver,
Hollis Primary School, President,
Hollis Education Association*

The letter is the formal start of the negotiation process. Chairman Fareed noted the Board would discuss representation/membership on the negotiating team(s) at a future meeting.

Superintendent Corey informed the Board of a Letter of Intent to Retire received from Brenda Golia, effective at the close of the 2021 school year. In her letter, Ms. Golia remarked she has been fortunate to have worked at the best school district in the State and will cherish her experience. She and her husband made the decision to move to Hollis 28 years ago when their two sons began their school careers. The education they received in SAU41 schools lead to their success in life. As a member of the Hollis Primary School team for over 25 years, she is grateful for the professional opportunities she has experienced. She spoke of being blessed over the years with the support of her colleagues and families who are now special friends.

MOTION BY MEMBER KELLNER TO ACCEPT, WITH REGRET, THE LETTER OF INTENT TO RETIRE RECEIVED FROM BRENDA GOLIA EFFECTIVE AT THE END OF THE 2021 SCHOOL YEAR

MOTION SECONDED BY MEMBER MANN

MOTION CARRIED

5-0-0

The Board was informed of a letter of resignation received from Aleah Marcaitis, Pre-K Teacher at the Hollis Primary School, effective June 30, 2021. In her letter, she spoke of being grateful to have been part of a fantastic educational community.

MOTION BY MEMBER ROY TO ACCEPT THE RESIGNATION OF ALEAH MARCAITIS FROM THE POSITION OF PRE-K TEACHER AT THE HOLLIS PRIMARY SCHOOL WITH AN EFFECTIVE DATE OF JUNE 30, 2021

MOTION SECONDED BY MEMBER KELLNER

MOTION CARRIED

5-0-0

Superintendent Corey informed the Board of a letter of resignation received from Christina Langley, Early Childhood Special Educator at the Hollis Primary School, effective June 30, 2021. In her letter, she states, “after much consideration, I have decided not to renew my contract this year. The decision to resign my current position has not come easily as I care immensely about the students and families as well as the staff I work closely with.”

MOTION BY MEMBER KELLNER TO ACCEPT, WITH REGRET, THE RESIGNATION OF CHRISTINA LANGLEY FROM THE POSITION OF EARLY CHILDHOOD SPECIAL EDUCATOR AT THE HOLLIS PRIMARY SCHOOL WITH AN EFFECTIVE DATE OF JUNE 30, 2021

MOTION SECONDED BY MEMBER MANN

MOTION CARRIED

5-0-0

APPROVAL OF MINUTES

Hollis School Board- **Organizational Meeting** [April 7, 2021](#)

The following amendments were offered:

- Page 5, Line 1; replace “has” with “have”
- Page 9, Line 20; insert “who” before “informed”
- Page 13, Line 5; replace “devise” with “device”
- Page 13, Line 16; insert “if” before “there”

MOTION BY MEMBER ARTHUR TO ACCEPT, AS AMENDED

MOTION SECONDED BY MEMBER ROY

MOTION CARRIED

5-0-0

COMMITTEE APPOINTMENTS

The following communication was read into the record:

“Dear Members of the Hollis School Board and Superintendent Corey,

In accordance with Hollis School Board policies BBAA – School Board Member Authority, BDE – Committees and Delegates, and BDF – Advisory Committees to the Board, I am submitting the following appointments for Board consideration and approval. Upon approval, the individuals in these roles will be empowered to carry out their respective functions in the best interest of our school district as assigned agents of the Hollis School Board:

Amy Kellner - Hollis School Board Representative to:

- *SAU #41 Governing Board Policy Committee*
- *Alternate to the Hollis Budget Committee*
- *Signer/Approver of Manifests*
- *Regional Services Education Center*

Brooke Arthur - Hollis School Board Representative to:

- *Hollis School District Policy Committee*
- *Signer/Approver of the Manifests*

Carryl Roy - Hollis School Board Representative to:

- *Hollis Budget Committee*
- *SAU #41 Governing Board Budget Sub-Committee*

Tammy Fareed - Hollis School Board Representative to:

- *HSMART*

Rob Mann - Hollis School Board Representative to:

- *Special Project - 4 Lund Lane Lease Study; specific goals and work products to be defined by the Hollis School Board in the near future.*

Sincere thanks to each member for your commitment to the Hollis community as you fulfill these critical roles and responsibilities.

Respectfully,

Tammy Fareed”

MOTION BY MEMBER ROY TO APPROVE THE APPOINTMENTS BY THE CHAIR AS STATED

MOTION SECONDED BY MEMBER MANN

MOTION CARRIED

5-0-0

SCHEDULING OF SPECIAL MEETING

A special meeting of the Board has been scheduled for May 11, 2021 to conduct a workshop the focus of which is the Diversity, Equity, and Inclusion (DEI) work. The workshop will start with the Superintendent providing a summary of the work of the Superintendent’s DEI Advisory Committee and will serve as the formal process of turning that work over to the Board. Each of the school boards now take that work over and determine what is appropriate for their respective/specific district. Anticipated is a two-hour timeframe to conduct the workshop. As a workshop, public input would not be part of the agenda. It is likely the subject will become part of the regular agendas moving forward.

PUBLIC INPUT

Alina Korsak, 168 Hayden Road

Has lived in Hollis for 21 years and has a child who currently attends the Hollis Primary School (HPS). She was before the Board as a concerned parent speaking on behalf of all concerned parents about the mask mandate.

She feels the mask mandate is unreasonable. You need only to use common sense and science to see that the children are running around, and their masks are restricting the oxygen flow to their developing brains and they are inhaling back the carbon dioxide they are exhaling. She urged the Board to work with the Administration and all parties involved to put an end to this unreasonable mandate now. We live in New Hampshire, the live free or die State. Let us act like it and protect our children, freedom, and future; we should not be infringing on the liberties of people. The Governor had the wisdom (effective April 16, 2021) to have local organizations make that decision.

PRINCIPALS’ REPORT

Superintendent Corey highlighted items from the Administrative Report included with the [agenda](#).

On January 13th third grade students (Team Spider) proposed the Daring Jumping Spider (*Phidippus audax*) to be named the New Hampshire State spider to the State District Representatives. They were successful. It is hoped the Governor will visit the Hollis Primary School (HPS) for a Bill signing.

Plans are underway for a live promotion ceremony at the Hollis Upper Elementary School (HUES). The Administration will work with in-person and remote students to offer opportunities, engage comfort levels, and try to make everybody feel included.

Work is underway on the plans for the transition of 3rd grade students to 4th grade students.

The last day of school for students is Friday, June 18th (half-day).

Member Arthur spoke of the remote section in grade 5 holding steady at a class size of 23. She questioned if the class is down to 1 teacher. Assistant Superintendent Bergskaug stated the class is down to 1 teacher. Required, if a class size exceeds 25, is support personnel. There had been a 2nd teacher; however, circumstances in the school required a change.

Member Arthur asked for clarification that classroom is also a pivot of sorts for students that need to be remote temporarily. Assistant Superintendent Bergskaug stated all in-person students who are quarantined, due to exposure, pivot to our remote class for that quarantine period if they so choose. That is the case for all our remote sections.

Member Roy questioned if an additional teacher would be added should that 5th grade class exceed 25.

Assistant Superintendent Bergskaug responded should an additional 3 students need to pivot to the remote class, as part of the MoA, what would occur is those 3 students would participate in the Zoom instruction, but then do their coursework for the homeroom teacher they have had the entire year. They do not actually switch teachers; it is just the instructor is different.

Member Roy commented it is an assignment number that is the question of how many teachers need to be there. The response was yes, there is an extra person watching the lesson, but that teacher is not responsible for now 26 tests to grade, etc. because those students would take the test with their in-person teacher even if they did it remotely.

Chairman Fareed questioned if there are currently students in quarantine. Assistant Superintendent Bergskaug stated there are students in quarantine across all the buildings based on potential siblings, parents, exposure, etc.

Chairman Fareed commented the notices that are sent out are about positive students in the building, it is not necessarily how many students are being quarantined because some are being quarantined for reasons outside of their own positive testing. Assistant Superintendent Bergskaug stated that is the most common cause. We identify when we place students in quarantine. That does not mean that they are the only students who are in quarantine.

Asked if there is a para in the 5th grade remote class, Assistant Superintendent Bergskaug stated there is not a para assigned as a classroom para, there potentially is a para working with a student based on individual student needs. The class size of 23 meets the specification for grade 5.

Chairman Fareed asked for verification in-person education was offered to all these students. They are not on a wait list. Assistant Superintendent Bergskaug stated we do not have wait lists, and any student who is remote

has the opportunity to return, they just have to reach out to the building principal so we can make arrangements. Certainly, we must do things such as find a desk and ensure all our health and safety protocols can be maintained.

Member Arthur noted that grade 5 section is much larger than all the other remote sections. She understands that even though we needed to move a teacher out we are serving the population well. Assistant Superintendent Bergskaug stated on September 23rd, that class had 30 students in it. We could have assigned support personnel, but instead chose to assign 2 full-time teachers to co-teach the class of 30. Class size dropped below the 25 and the two-teacher status was maintained until it was necessary to make a change. That change occurred Monday. The other sections that are remote seem smaller, but that is because so many students have transitioned back to the school.

Member Arthur wished to clarify that her concern had been whether there was a need for the Board to support that situation as it is unfolding in 5th grade. Assistant Superintendent Bergskaug responded the 23 students in the one class is completely in line with district policy and very manageable.

Asked if the district is seeing students return to the building who had elected to homeschool expressly because of COVID, Assistant Superintendent Bergskaug responded the thought is to plan for their return. They may continue to home school. There have been a handful of students who have returned from homeschooling, but the vast majority have remained homeschooled for the year.

Chairman Fareed commented she sees the class sizes; there are areas where the numbers are high and others where they are low. Based on some of the enrollment figures, it will be interesting to see how we will have to plan for the fall. Assistant Superintendent Bergskaug commented on the grade 2 section. As it is, moving those students to grade 3 with a class size specification of 20, that is a large class, and if the high number of homeschooled students returned, we would absolutely need to address that.

DISCUSSION

- FY21

Superintendent Corey stated the report provided with the agenda packet is updated slightly from the one provided last month.

Projected is an Unreserved Fund Balance (UFB) of \$777,314 (conservative figure likely to increase). With the approved allocations; \$120,000 Maintenance Trust, \$23,970 Building Trust, \$25,000 Special Education Trust, and \$284,000 for Retained Fund Balance, the total projected fund balance is \$324,344 (to be returned to the tax base).

The Board had questioned funding Air Handler #3. The Business Administrator was asked to provide her comfort level should the district move forward with this. She has stated a confidence in doing so. The district recently received the rebate check for the lights (\$99,000) from Eversource (goes back into HSMART). That would be 1/3 of the cost of the air handler. Is not included in the \$324,344 projection and was not budgeted in HSMART as it was a rebate. Traditionally the retained fund balance has not been kept at that level (done this year due to COVID). Should the Board decide to move that figure back down to the traditional balance of approx. \$184,000, another \$100,000 could be allocated to the air handler. Based on their conversations, the Business Administrator is confident a significant amount of the last \$100,000 needed could be identified or the Board could choose to return \$100,000 less or approx. \$224,344 to the tax base. The funds could be encumbered understanding it will take time for delivery of materials to occur.

Should the Board so choose, a deliberative item could be added to the agenda to instruct the Administration to encumber those funds for that intended purpose; the \$99,000 from the lighting rebate, \$100,000 from less retained fund balance, and \$100,000 out of budget surplus. Encumbering the funds does not require them to be expended at this point, it simply states the direction given and advises the auditors the funds were approved to be encumbered. If something went drastically wrong or if projects were off come May or June, the decision could be made not to utilize those funds.

Member Mann questioned the ability to gain firm quotes on the cost. Superintendent Corey stated if instructed to do so, he would instruct the contractor to put it out to bid. The initial estimate provided was approx. \$309,000. If encumbering \$300,000, he is confident the additional \$9,000 could be identified from within the next budget.

- HSMART Building Project Update

The work around the sprinkler system has recently been finalized and will be the first project in preparation for opening. The sprinkler system is paired with a new fire panel. The district was informed we can utilize a 15,000-gallon water tank as opposed to a 30,000-gallon tank.

He spoke of how costs are escalating noting a piece of plywood has gone from about \$30 to \$66 since January. Building a small shed to sit on top of the pump house went from about \$3,000 - \$4,000 to almost \$10,000.

The remaining asbestos will be removed from HPS as well as the oil tanks. The move to propane means a new boiler system at HPS to go along with the heat source air pumps. Changes will be made to the 1st grade wing (windows).

The district is gearing up for the first delivery of the summer construction season to begin with the end of the school year. It will take two summers to complete the planned work, but the overwhelming majority of the projects approved by the voters will be done.

Superintendent Corey thanked Chairman Fareed for her work on this project. Member Mann added, Chairman Fareed has been the cornerstone to these major projects, which have built decades of service into these buildings.

Chairman Fareed commented on often hearing from the public, why can't you utilize the expertise that you have all around you in Town, volunteerism, etc. She spoke of the level of commitment provided by Eric Ryherd and Mike Leavitt, who volunteer their time on these committees. Their contributions cannot be overstated. Eric's profession is energy efficiency, SMART devices, etc. He has discovered much in the way of savings through hands on work. Mike Leavitt has been with this project since its start 6 years ago. He is a retired engineer with an immense amount of knowledge. He has produced multiple documents that have clarified and supported our budgetary analyses, etc. The contractors are very often working well beyond their billed hours. We are getting our dollars' worth and are really depending on the strength of our community.

DELIBERATIONS

MOTION BY MEMBER MANN TO DIRECT THE SUPERINTENDENT TO ENCUMBER THE SUM OF THREE HUNDRED THOUSAND DOLLARS (\$300,000) FOR THE PURPOSE OF PROCURING AND REPLACING AIR HANDLER #3

MOTION SECONDED BY MEMBER ARTHUR

ON THE QUESTION

Member Mann noted this replacement is part of the original plan of HSMART. He spoke of his appreciation for the fact that the district has a history of returning UFB to the tax base each year to offset the amount that must be raised through taxes. That reaffirms trust in the community. A very public discussion occurs around what needs to occur and is in the best interest of the district and taxpayers. When discussing allocation of those funds, he views it as requiring a higher level of standard. In this special case, he is hopeful community members can appreciate the complexity of doing these types of projects in these windows of opportunity during the 8-10 weeks we have during the summer. He believes it important to bring this project to completion, and that the action being requested is easily justified.

Member Roy stated agreement believing it wise to be proactive as it would be a pricey replacement to address in an emergency situation, and a position she would not want the district or taxpayer to be put in.

Chairman Fareed commented the district is funding HSMART as it did with HSTEP, with a municipal lease purchase, which is like a bond except that interest is not paid on monies until expended. The district is earning a small amount of interest on the lease funding that is not currently being expended.

Superintendent Corey stated the \$300,000 would be encumbered and an additional update provided in June, which will outline precisely where the funding (above that of the lighting rebate) will be allocated from. At this time of year, each account is being scrubbed. That could result in identification of funding in areas not understood at this time.

MOTION CARRIED

5-0-0

- To see what action the Board will take regarding the re-adoption of Policy BCA – Board Member Code of Ethics.

MOTION BY MEMBER MANN THAT THE BOARD, BY ROLL CALL, STATE AGREEMENT TO ADHERE TO POLICY BCA – BOARD MEMBER CODE OF ETHICS

MOTION SECONDED BY MEMBER KELLNER

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Brooke Arthur, Robert Mann, Carryl Roy, Amy Kellner, Tammy Fareed

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Nay:

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MOTION CARRIED

- To see what action the Board will take regarding the re-adoption of Policy DFA – Investment

The copy of Policy DFA provided with the agenda references the COOP School Board and District. The policy will be updated to identify the Hollis School Board and District.

The Board was informed of the State requirement to review the policy on a yearly basis. The intent is to provide an opportunity, at least yearly, to consider investments. In large districts that receive tax dollars in a single transfer, there may be a decision to invest as a means of generating revenue. As identified within the current policy, the School District Treasurer working in conjunction with the Superintendent and his/her designee and pursuant to RSA 197:23-a, is authorized to invest the funds of the District subject to specified objectives and standards of care.

The only investment currently is the funding for the municipal lease, which is sitting in an account earning minimal interest.

MOTION BY MEMBER KELLNER TO ADOPT POLICY DFA – INVESTMENT

MOTION SECONDED BY MEMBER MANN

MOTION CARRIED

5-0-0

- To see what action the Board will take regarding the policy memo submitted by the Policy Committee

Policy EEAA - Video and Audio Recording on School Property

- 1st Reading: 12-2-20

- 2nd Reading: 4-7-21

Given its third Reading;

MOTION BY MEMBER KELLNER TO AMEND POLICY EEAA - VIDEO AND AUDIO RECORDING ON SCHOOL PROPERTY, BY ADDING REFERENCE TO POLICIES IJND AND JICL, INSERTING “BY THE DISTRICT” AT THE END OF THE FIRST SENTENCE UNDER THE HEADING “VIDEO AND AUDIO RECORDINGS AUTHORIZED”, AND “SEE THE ACCEPTABLE USE AGREEMENT (“AUA”) ON THE SAU 41 WEBSITE FOR THE MOST CURRENT PROCEDURES GOVERNING PERSONALLY-OWNED INTERNET DEVICES AT SCHOOL.” AS THE LAST SENTENCE, ACCEPT THE THIRD READING AND ADOPT, AS AMENDED
MOTION SECONDED BY MEMBER ROY

ON THE QUESTION

Member Kellner noted, based on feedback provided during the time of the last reading, reference was added to policies IJND and JICL. Reference to the Acceptable Use Agreement, which governs the procedures around personally owned internet devices in school, is referenced.

MOTION CARRIED

5-0-0

Policy IHAMA – Teaching About Alcohol, Drugs, and Tobacco

1st Reading: 4-7-21

Given its second Reading;

**MOTION BY MEMBER KELLNER TO AMEND POLICY IHAMA – TEACHING ABOUT ALCOHOL, DRUGS, AND TOBACCO, BY ADDING REFERENCE TO POLICY ADC, IN THE SECOND PARAGRAPH BY INSERTING “DEVICES” BEFORE AND “E-LIQUID” FOLLOWING “E-CIGARETTE” AND BY DELETING “AND LIKE SUSPENSIONS” FOLLOWING “LIQUID NICOTINE” AND ACCEPT THE SECOND READING, AS AMENDED
MOTION SECONDED BY MEMBER MANN**

ON THE QUESTION

Feedback provided at the last meeting was to ensure the items referenced are consistent with policy ADC. The Policy Committee confirmed with Officer Bergeron that the terminologies are those that are used in the DARE Program which is where this is taught.

Member Roy questioned the reasoning for striking “and like suspensions” and was told it is to maintain consistence with Policy EDC. Asked if it is felt that is limiting, Member Kellner commented it is the case with almost anything that something new could come along that requires addressing. It could be left in if that is the desire.

Member Mann suggested it would be subjective by trying to cover all things to everyone. He believes it best to be specific/direct with terminology. Doing otherwise could lead to a challenge; what is the definition and who makes that determination.

Chairman Fared commented the Policy Committee can take this under advisement prior to a third reading.

Member Arthur noted the amount of reference to tobacco. Chairman Fared commented on e-cigarettes and other delivery mechanisms that allowed some people to do an end run around policies that did not spell out specific modes of delivery on the tobacco side. They argued that they are not tobacco only nicotine, but of course they are tobacco derived.

MOTION CARRIED

5-0-0

Policy ADC – Prohibitions Regarding Use and Possession of Tobacco Products, E-Cigarettes, and E-Liquids in and on School Facilities and Grounds

1st Reading: 4-7-21

Given its second Reading;

**MOTION BY MEMBER KELLNER TO AMEND POLICY ADC – PROHIBITIONS REGARDING USE AND POSSESSION OF TOBACCO PRODUCTS, E-CIGARETTES, AND E-LIQUIDS IN AND ON SCHOOL FACILITIES AND GROUNDS, BY CAPITALIZING “TOBACCO, DEVICE, LIQUID AND FACILITY” WHERE NOTED AND IN THE SECOND PARAGRAPH UNDER THE HEADING “ALL OTHER PERSONS” BY INSERTING “DEVICE” BEFORE AND “E-LIQUID” FOLLOWING “E-CIGARETTE” AND ACCEPT THE SECOND READING, AS AMENDED
MOTION SECONDED BY MEMBER ROY**

ON THE QUESTION

Member Kellner stated the defined terms have been capitalized.

MOTION CARRIED

5-0-0

Policy FAC – Rental of Property

1st Reading: 4-7-21

Given its second Reading;

MOTION BY MEMBER KELLNER TO AMEND POLICY FAC – RENTAL OF PROPERTY, IN ITS ENTIRETY, BY REPLACING IT WITH THE COPY PROVIDED WITH THE AGENDA, FURTHER AMEND BY INSERTING A DATE OF X FOLLOWING “BEGINNING” AND ACCEPT THE SECOND READING, AS AMENDED

MOTION SECONDED BY MEMBER ROY

ON THE QUESTION

Member Kellner stated the Policy Committee attempted to address some of the comments that were provided at the last meeting around days and timing. The thought was to sync the dates up with a lease agreement. She questioned the will of the Board relative to tabling the policy for a period.

Member Mann suggested tabling to be the best approach. Superintendent Corey recommended approving the second reading. The SAU41 Governing Board will meet on May 13th. The hope is that the Governing Board will consider putting together a committee to work with Member Mann. This policy can be revisited in September with the goal of the summer period being utilized to iron out the details. From there, if the Board sees fit, the district could move forward with a bond for the SAU facilities. There may be discussions that could be had with the Policy Committee over the summer that would finalize this policy to ensure a rental agreement the Brookline, COOP, and Hollis School Boards could all support.

MOTION CARRIED

5-0-0

- To see what action the Board will take regarding the annual authorization of the School Board Chair, to sign on behalf of the Board, the General Assurances FY 2022

Superintendent Corey noted the Board was provided a document intended to make all school boards aware they receive Federal dollars. From a compliance standpoint, it is the Business Administrator, the Assistant Superintendents and Superintendent that do the work. By voting for this the Board is not stating it is supervising that, but that it is aware of it, and that this was discussed at a Board meeting.

Everything governed by this is covered by the auditors each year. Should there be any concern(s) found through the audit process, the audit is brought before the School Board and the Budget Committee. In the absence of any findings, the audit is presented to the Budget Committee.

The District receives IDEA grant funding (special education grant), Federal Foods Program funds, limited Title II money, which is earmarked for professional development or reduction of class sizes, and ESSER funding (new for COVID). Monthly reports are required to be filed with the NH DOE. Depending on which grant is being addressed, supervision is provided by one of the Assistant Superintendents, Superintendent or Business Administrator. Ultimately the Superintendent approves moving forward.

MOTION BY MEMBER KELLNER TO AUTHORIZE THE BOARD CHAIRMAN TO REPRESENT THE SCHOOL BOARD, AND ACKNOWLEDGE THAT THE SUPERINTENDENT HAS CONSULTED WITH ALL MEMBERS OF THE SCHOOL BOARD, IN FURTHERANCE OF THE SCHOOL BOARD'S OBLIGATIONS, INCLUDING THOSE ENUMERATED IN [RSA 189:1-A](#), AND PURSUANT TO THE SCHOOL BOARD'S OVERSIGHT OF FEDERAL FUNDS THE DISTRICT WILL BE RECEIVING AND OF THE GENERAL ASSURANCES, REQUIREMENTS AND DEFINITIONS FOR PARTICIPATION IN SAID FEDERAL PROGRAMS

MOTION SECONDED BY MEMBER ROY

MOTION CARRIED

5-0-0

NON-PUBLIC

MOTION BY MEMBER KELLNER THAT THE BOARD GO INTO NON-PUBLIC SESSION PURSUANT TO RSA 91-A:3 II (a) THE DISMISSAL, PROMOTION OR COMPENSATION OF ANY PUBLIC EMPLOYEE

MOTION SECONDED BY MEMBER MANN

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Brooke Arthur, Robert Mann , Carryl Roy, Amy Kellner, Tammy Fareed

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Nay:

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MOTION CARRIED

The Board entered non-public session at 9:10 p.m.

The Board came out of non-public session at 9:23 p.m.

ADJOURNMENT

MOTION BY MEMBER MANN TO ADJOURN

MOTION SECONDED BY MEMBER ROY

MOTION CARRIED

5-0-0

The May 5, 2021 meeting of the Hollis School Board was adjourned at 9:23 p.m.

Date _____

Signed _____